



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated: **02.01.2025**

OFFICE MEMORANDUM NO. 02/2025

Further to the Office Memorandum No. 110/2024 dated 09.12.2024 regarding transfer of Shri Neel Sikdar, Jr. Secretarial Assistant from Board's Head Office, Kolkata to the Board's Regional Office, Siliguri and Shri Soumyadipta Gupta, Jr. Secretarial Assistant from Board's Head Office, Kolkata to the Board's Office, Guwahati, the undersigned is directed to state that both the staff members are hereby stand released from their present places of posting in the afternoon of 02.01.2025 and accordingly, they are advised to join their new places of posting on transfer at an early date.

This issues with the approval of Deputy Chairman.

(Dr. Rishikesh Rai)
Secretary (In charge)

Distribution :-

1.	Shri Neel Sikdar, Jr. Secretarial Assistant, Tea Board, Kolkata	For taking immediate follow-up action.
2.	Shri Soumyadipta Gupta, Jr. Secretarial Assistant, Tea Board, Kolkata	
3.	Executive Director, Guwahati	With the request to please inform the date of joining of Shri Soumyadipta Gupta, Jr. Secretarial Assistant in Board's Office, Guwahati to the Estt. Branch, Kolkata as early as possible.
4.	DDTD, Siliguri	With the request to please inform the date of joining of Shri Neel Sikdar, Jr. Secretarial Assistant in Board's Office, Siliguri to the Estt. Branch as early as possible.
5.	A. O (I/C) (JAG/TC)	
6.	P.As to Dy. Chairman & Secretary	
7.	IT Cell	With the request to upload in Board's website.
8.	TBEA	
9.	Estt. Branch	With spare copies.

Ref. File No. 2(1)/Estt/2015/Part-II