



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Date: 18-06-2026

OFFICE MEMORANDUM NO. 67/2026

The undersigned is directed to state that in exigencies of Board's work and administrative requirement, Shri Sandipan Mahanty, Junior Secretarial Assistant attached to Promotion Directorate, Head Office, Kolkata has been transferred to Deputy Chairperson's Personal Section, Head Office, Kolkata in his existing capacity and basic pay with immediate effect.

Amrita Chakraborty

(Dr. Amrita Chakraborty)

Secretary In-charge

Distribution:

1	Shri Sandipan Mahanty, JSA, Promotion Directorate, Head Office, Kolkata	Please report for duty at Deputy Chairperson's Personal Section, Head Office immediately.
2	DDTP(ND)	With the request to release Shri Sandipan Mananty, JSA for joining in the Deputy Chairperson's Personal Section, immediately under intimation to the Estt. Branch.
3	All HoDs in Kolkata (except Dy. Chairperson)	
4	Accounts Officer (ST)/ Accounts Officer In-charge (SG)	
5	PA to FA&CAO/DTD/Secretary	
6	IT Cell	With the request to upload in the Board's website.
7	Deputy Chairperson's Personal Section	For kind information of Dy. Chairperson.
8	TBEA	
9	File No. 2(1)/Estt/2024/Part-I	For record.
10	Establishment Branch	With spare copies.

Ref. E- File No. SECY.PER0OFFC/13/2026-O/o, Secretary