



Tea Board India
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated: 12.10.2026

OFFICE MEMORANDUM NO. 118/2026

The undersigned is directed to state that in exigencies of the Board's work and on administrative requirement, the following officers posted in the Board's different offices are hereby transferred in their existing capacities and basic pay to the new places of posting as mentioned against each with immediate effect.

SL No.	Name & Designation	Present place of Posting	Place of posing in transfer
1.	Shri B. Pagalavan, Dy. Director of Tea Development	Head Office, Kolkata	Zonal Office, Coonoor
2.	Shri Abhishek Sharma, Assistant Director of Tea Development	Zonal Office, Guwahati	Head Office, Kolkata.

Sl. No. 1 is only eligible for admissible Transfer Grant, TA & Joining Time etc. as per rules.

This issues with the approval of the Competent Authority.


(Dr. Amrita Chakraborty)
Secretary (I/c)

Distribution:

1	All the officers listed above	With the request to join their respective place of posting on transfer as early as possible.
2	DTD	With the request to release Shri B.Pagalavan, DDTD from Head Office as early as possible under intimation to the Estt. Branch, Head Office.
3	Executive Director, Coonoor	With the request to intimate the date of joining of Shri B.Pagalavan, DDTD in the Board's Coonoor Office to the Estt. Branch, Head Office at the earliest.
4.	Executive Director, Guwahati	With request to release Shri Abhishek Sharma, ADTD as early as possible under intimation to the Estt. Branch, Head Office, Kolkata.
5	FA & CAO	For kind information please.
6	All HoDs in Head Office, Kolkata (except Dy. Chairman)	
7	PA to Dy. Chairperson, FA&CAO, DTD, Secretary's Personal Section	
8	IT Cell	With the request to upload in Board's website.
9	Estt. Branch	With spare copies.

Ref. File No. 2(1)/Estt/2024/Part