



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Date: 11/09/2026

OFFICE MEMORANDUM No. 113/2026

The undersigned is directed to state that in exigencies of Board's work and administrative requirement, the Competent Authority has been pleased to transfer Shri Kalyan Biswas, AACO attached to Board's Zonal Office, Guwahati to Board's Regional Office, Siliguri in his existing capacity and basic pay with immediate effect.

He will be eligible for admissible TA, Composite Transfer Grant, Joining Time etc. as per rules for joining in his new place of posting on transfer.


(Dr. Amrita Chakraborty)
Secretary In-charge

Distribution:

1	Shri Kalyan Biswas, AACO, Tea Board, Zonal Office, Guwahati	With the request to join Board's Regional Office, Siliguri on transfer as early as possible, taking release from your controlling officer.
2	Executive Director, Guwahati	With the request to release Shri Kalyan Biswas, AACO at the earliest for joining in Regional Office, Siliguri under intimation to the Establishment Branch, Head Office, Kolkata.
3	DDTD, Siliguri	With the request to intimate the date of joining of Shri Kalyan Biswas, AACO to the Establishment Branch, Head Office, Kolkata.
4	All HoDs in Head Office, Kolkata (except Dy. Chairman)	
5	PA to Dy. Chairman/FA&CAO/DTD/Secretary	
6	IT Cell	With the request to upload on the Board's website.
7	TBEA	
8	Establishment Branch	With spare copies.

Ref. File No. ESTT-TRNF/1/2026-Establishment