



टीबोर्डभारत Tea Board India
14, बी.टी.एम. सरनी (ब्रेबोर्नरोड) कोलकाता 700001
14, B.T.M Sarani (Brabourne Road) Kolkata 700 001
www.teaboard.gov.in

Dated: 11.08.2026

OFFICE MEMORANDUM NO. 97/2026

The undersigned is directed to state that in exigencies of the Board's work and on administrative requirement, the following officials attached to the Board's Head Office, Kolkata are hereby transferred in their existing capacities and basic pays with posting in different branches/sections/directorates within Board's Head Office, Kolkata as mentioned against each with immediate effect.

Sl. No.	Name & Designation	Present place of posting	Place of posting on transfer
1.	Shri Sandip Roy, JSA	Licensing Branch	Finance Branch
2.	Smt. Sayantani Dutta, Asstt	Finance Branch	Promotion Directorate
3.	Miss Sabiha Noor, Asstt (Hindi)	Promotion Directorate	Licensing Branch
4.	Shri Abhay Kr. Sah Gond, MTS	Tea Room	Security Section
5.	Shri Bharat Bahadur Chhetri, MTS	Security Section	Tea Room
6.	Shri Satyakam Ghosh, MTS	Tea Room	Stores Branch
7.	Shri Pranab Kr. Dey, MTS	Stores Branch	Licensing Branch
8.	Shri Mahesh Prasad Singh, MTS	Licensing Branch	Security Section
9.	Shri Swapan Kr. Patra, MTS	Security Section	Tea Room

Amrita Chakraborty
 (Dr. Amrita Chakraborty
 Secretary (I/c))

Distribution:

1	All officials as listed above	Please join their respective places of posting on transfer immediately.
2	DDTP (ND)	With the request to release Sl. No. 3 from the Promotion Directorate and intimate the date of joining of Sl. No. 2 to the Estt. Branch as early as possible.
3	Controller of Licensing I/c	With the request to release Sl. No. 1 from the Licensing Branch and intimate the date of joining of Sl. No. 3 & 7 to the Estt. Branch as early as possible.
4	Estate Officer I/c	With the request to release Sl. No. 5 & 9 from Security Section and intimate the date(s) of Joining of Sl. No. 4 & 8 to the Estt. Branch as early as possible.
5	Stores In-charge	With the request to release Sl. No. 7 from the Stores Branch and intimate the date of Joining of Sl. No. 6 to the Estt. Branch as early as possible.
6	Accounts Officer (ST&SG)	With the request to release Sl. No. 2 from the Finance Branch and intimate the date of Joining of Sl. No. 1 to the Estt. Branch as early as possible.
7	FA & CAO	For kind information please.
8	All HoDs in Head Office (except Dy. Chairman)	
9	PA to Dy. Chairperson, FA&CAO/Secretary's Personal Section	
10	IT Cell	With the request to upload in Board's website.
11	TBEA	
12	Estt. Branch	With spare copies.

Ref. File No. 2(1)/Estt./2015/Part-I