



टी बोर्ड भारत/Tea Board India
14, बिप्लबी त्रैलोक्य महाराज सारणी, कोलकाता – 700 001
14, Biplabi Trailokya Maharaj Sarani, Kolkata – 700 001
www.teaboard.gov.in

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CIRCULAR

Sub: Voluntary Contribution of One Day's Salary towards Assam Flood Relief

The undersigned is directed to inform all officers and staff of the Board that they may opt for voluntary contribution of one day's salary towards the Assam Chief Ministers' Relief Fund for the recent devastating flood effected in the tea growing areas of Assam. All Officials are requested to intimate their willingness for contributing to the Finance Branch, Head Office, Kolkata, by email at tbfinfa@gmail.com / finpaysection@gmail.com to remit one day salary (pay) to the Assam Chief Minister Relief Fund.

The cooperation and generous support of all officials in this humanitarian initiative will be highly appreciated.

Amrita Chakraborty

(Dr. Amrita Chakraborty)
Secretary In-charge

Distribution:-

1	All HoDs in Head Office	With request to bring the content of this Circular to the knowledge of all officials working under them.
2	Executive Director, Guwahati & Coonor	
3	All Zonal/Regional/Sub-Regional Offices	
4	PA's to Dy. Chairman/FA&CAO/DTD/Secretary	For kind information please.
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7	Establishment Branch	with spare copies