



**Tea Board**  
**14, Biplabi Trailokya Maharaj Sarani,**  
**Kolkata-700 001**

Dated : 24.02.2026

**OFFICE ORDER NO. 09/2026**

Further to this Office Order Nos. 06/2026 and 07/2026 both dated 09-02-2026, the undersigned is directed to state that the competent authority has been pleased to constitute Disposal Committee consisting of the following officers/officials of the Board towards disposal of the condemned, weeded out items/documents as per extant rules. Shri P.C.Boro, Assistant Secretary will supervise the disposal process and the officials mentioned below will assist him for smooth execution of the works.

1	Shri Ramesh Chandra Sharma, AAO, Stores Branch
2	Shri Mantu Kumar, Assistant, Stores Branch
3	Smt. Sayantani Paul, Assistant, Finance Branch
4	Shri Biman Chakraborty, MTS, Estt. Branch

This issues with the approval of the Competent Authority and comes into force with immediate effect until further orders.

*Amrita Chakraborty*

(Dr. Amrita Chakraborty)  
Secretary (I/C)

Distribution :-

1.	Shri P.C.Boro, Asstt. Secretary	
2.	All officials as listed Sl. No. 1 to 4 above	
3.	All HoDs in Board's HO, Kolkata (except Dy. Chairman)	
4.	FA & CAO	
5.	Factory Advisory Officer (SVS)	
6.	P.As to Dy. Chairman, FA&CAO & Secretary	
7.	I.T. Cell	With the request to upload in Board's website.
8.	TBEA	
9.	Security Section	For information.
10.	Estt. Branch	With spare copies.

**Ref. File No. ESTT-MISC/7/2026-Establishment**