



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001


No. 23(29)/Estt/2016/ 4257

Dated : 17.04.2025

C I R C U L A R

The undersigned is directed to state that Shri L. Satya Srinivas, IRS, Special Secretary to the Govt. of India, Ministry of Commerce & Industry, Department of Commerce & Chairman, Tea Board will attend the Review Meeting of Tea Board in Board's Head Office, Kolkata from 10.00 A.M on Tuesday, the 22nd April, 2025.

Therefore, all officers and staff members of Board's Head Office, Kolkata are hereby requested to attend office within 9.45 A.M. on the said day.


(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution :-

1.	All HoDs in Board's HO, Kolkata (excepting Dy. Chairman)	With the request to please bring the contents of this Circular amongst all officials working under them.
2.	FA & CAO	
3.	Director of Tea Development	
4.	Controller of Licensing	
5.	Law Officer	
6.	DDTP (ND) (JB)	
7.	All Sections/Branches of Board's HO, Kolkata	
8.	Estate Officer (I/C)	
9.	P. As to Dy. Chairman & Secretary	
10.	TBEA	
11.	I.T. Cell	With the request to upload in the Board's website.
12.	Estt. Branch	With spare copies.