




**TEA BOARD**  
**14, Biplabi Trailokya Maharaj Sarani,**  
**Kolkata-700 001**

Dated 21.06.2022

**OFFICE MEMORANDUM NO.58/2022**

The undersigned is directed to state that in exigencies of the Board's work and on administrative ground, the following employees attached to the Board's H.O., Kolkata are hereby transferred in their existing capacity and pay with posting in different Directorate /Section of Head Office, Kolkata as mentioned against each with immediate effect:-

Sl.No.	Name	Designation	Present place of posting	Place of posting on transfer
1	Smt. Rupali Saraswati	Assistant	Promotion Directorate	Security Section
2	Shri Saikat Mandal	Assistant	Security Section	Promotion Directorate

  
(Dr. Rishikesh Rai)  
Secretary (I/C)

Distribution:

1	All members as listed above	With the request to report for joining to their new place of posting as early as possible.
2	DDTP (Shri JB)	With the request to please release Smt. Rupali Saraswati, Assistant and intimate the date of joining of Shri Saikat Mandal, Assistant to the Estt. Branch as early as possible.
3	Estate Officer	With the request to please release Shri Saikat Mandal, Assistant and intimate the date of joining of Smt. Rupali Saraswati, Assistant to the Estt. Branch as early as possible.
4	FA&CAO	
5	DTP (I/C)	For kind information please.
6	Assistant Secretary (I/C)	
7	I.T.Cell	With the request to upload in the Board's website.
8	Secretary to Dy. Chairman	
9	PA to FA& CAO and Secretary	
10	TBEA	
11	Estt. Branch	With spare copies

**Ref.File No.2(1)/Estt/2015**