



Tea Board India

(Under Ministry of Commerce & Industry, Dept. of Commerce, Govt. of India)

14, B.T.M. Sarani (Brabourne Road), Kolkata- 700 001

Website: www.teaboard.gov.in

E-mail: secytboard@gmail.com

Phone No. 033-22215718

Fax. No. 033-22215715

Tender No. IT/UPS/2016

Date: 4th July, 2016.

**TENDER FOR
INSTALLATION OF 07 (SEVEN) UPS CONNECTION POINTS AND LAYING UPS POWER SUPPLY LINES
TO PROVIDE CENTRAL UPS POWER SUPPLY TO THE 07 (SEVEN) POINTS IN GROUND FLOOR OF
BOARD'S HO BUILDING.**

Sealed Quotations on **INSTALLATION OF 07 (SEVEN) UPS CONNECTION POINTS AND LAYING UPS POWER SUPPLY LINES TO PROVIDE CENTRAL UPS POWER SUPPLY TO THE 07 (SEVEN) POINTS IN GROUND FLOOR OF BOARD'S HO BUILDING** are invited on behalf of Chairman, Tea Board. Quotations are to be submitted to The Secretary, Tea Board India, 14, B.T.M. Sarani (Brabourne Road), Kolkata-700001 in a sealed cover super-scribing "**INSTALLATION OF 07 (SEVEN) UPS CONNECTION POINTS AND LAYING UPS POWER SUPPLY LINES**" along with the Tender No. and Date.

Eligibility:

Companies/ Firms holding electrical license either registered under the Companies Act 1956/2013 or partnership firm or proprietary firm having turnover at least Rs.10 Lakh per annum and who have at least Five (05) years of experience and capability for undertaking electrical works in Central/State Govt./PSU buildings as per the **STANDARD NORMS OF CPWD for ELECTRICAL WORKS** may accordingly submit their Rate-Contracts. Quotations will be received **up to 13-00 Hrs of 28th July, 2016** and will be opened at **15-00 Hrs on 28th July, 2016**. Estimated cost of the work is **₹ 25,000/-** (Rupees Twenty Five Thousand) only. EMD for an amount of **₹ 500/-** (Five Hundred only) should be deposited in the form of D.D/Pay order in favor of Tea Board, payable at Kolkata along with the quotation. Bidders are requested to deposit their tender documents into the "TENDER BOX" at 8th Floor of Board's Head Office building.

Instructions, Terms and Conditions for submitting the Quotation:

1. Quotation should be valid for Ninety (90) Days. A bid valid for a shorter period shall be rejected as non-responsive.
2. The Firm/Company should produce the **self attested** photocopies of documents related to Registration Number, PAN Number, VAT Number, Trade License etc.
3. Tender documents submitted must be signed and stamped on each and every page by the authorized signatory of the bidder. **Annexure-A, B and C** must be dully filled-in, signed and stamped by the authorized signatory of the bidder.
4. The work (s) shall be completed within Seven (07) days of from the date of issuance of the work Order.

5. No advance payment would be made under any circumstances.
6. The price quoted should be on **Unit Price basis** excluding all applicable taxes, duties and levies. Detail of applicable taxes, duties, levies should be mentioned separately as per the prescribed format at **Annexure-A**. Any further discount, free services/offer, quoted will not be considered. Bids with overwriting/cuttings etc. in quoted rates would not be considered.
7. **Payment(s)** will be released on after completion of work and submission of Completion Certificate duly signed by Board's officials along with other necessary documents, as would be prescribed by Tea Board, in order to claim payments.
8. Late submission of the tenders will not be accepted. Tenders by "Telex/Telegram/Fax/E-Mail" will not be accepted. Tenders may be submitted by Registered Post, by Hand in Person or by Courier. However, any delay in this account shall not be accepted as a reason for exception.
9. The tender is not transferable.
10. Tea Board reserves the right to accept or reject any or all the tenders without assigning any reason.

Sd/-

(Priyanka Basu Ingty)
Secretary

*चाय पियो मस्त जियो !
Chai piyo mast jiyo!*



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Annexure-'A' **PRICE-QUOTATION**

Sl. No	DESCRIPTION OF GOODS*	UNIT	QNTY	RATE (Rs)	TAX	AMOUNT (Rs)
1	PVC 19 mm Casing	Nos				
2	2.5 sq mm Cu Flexible Cable	Coil				
3	0.75 sq mm Cu Flexible Cable	Coil				
4	250mm Teai	Pkt				
5	Wooden Gulli (big)	Pkt				
6	16 Amp Switch	Nos				
7	16 Amp Socket	Nos				
8	25 mm Conduit Pipe	Nos				
9	8/5 Beka light site	Nos				
10	7/4 m.s Box	Nos				
11	25mm Flexible pipe	Mtr				
12	PVC Tape 25 mtr	Nos				
13	35/8 Serew	Pkt				
14	25/8 Screw	Pkt				
Total Rs.						

INSTALLATION

Sl. No	DESCRIPTION OF SERVICES*	UNIT	QNTY	RATE (Rs)	TAX	AMOUNT (Rs)
1	Laying of 2.5 sq mm wire	Mtr.				
2	Installation of 7/4 m.s bos	Nos.				

***All items are quoted as per STANDARD NORMS OF CPWD for ELECTRICAL WORKS.**

(Full name and Signature of the Authorized Person)



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Annexure-‘B’

To,
The Secretary,
Tea Board India
14, B.T.M. Sarani (Brabourne Road), Kolkata - 700 001.

sub: open tender inquiry notice for installation of 07 (seven) ups connection points and laying UPS power supply lines to provide central UPS power supply to the 07 (seven) points in ground floor at Tea Board H.O. building in Kolkata.-reg.

Madam,

I have read and examined in detail, the tender for submission of rate contract for 07 (seven) ups connection points and laying UPS power supply lines to provide central UPS power supply to the 07 (seven) points in ground floor at Tea Board H.O. building in Kolkata.

Our correspondence details are as under:

Name of the Company:	
Full Postal Address:	
Name of the contact person to whom all references shall be made regarding the tender:	
Designation and Address of the person to whom all reference shall be made regarding the tender:	
Telephone No./Mobile No:	
E-mail of contact person:	
Fax No. (with STD code):	

We have enclosed the following:-

(a) Annexure-A, B and C

Thanking you,

Place:

Yours faithfully,

Name:

Designation:

Business Address (Seal)



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Annexure-‘C’

DECLARATION

(Declaration letter on office letterhead stating the following)

1. We are not involved in any litigation that may have an impact of affecting or compromising the delivery of services as required under this tender.
2. We are not blacklisted by any Central/State Government/Public Sector undertaking in India.
3. We have read and agreed to the terms and conditions laid down by the office for this contract.

(Signature of the Authorized Persons)

Name:

Designation:

Business Address(Seal)

Place:

Date: