

Notice for engagement of agency for AMC of AC machines

Sealed quotations are invited from reputed service providers/agencies having a minimum experience of three years in the maintenance of Air conditioner of Government departments/organization and having qualified AC machine on their role. Copies of documents to establish that the firm has experience of 3 years in maintenance of air conditioners are required to be submitted for undertaking the job of Annual Maintenance Contract of all type of ACs such as Splits, windows and cassette in Tea Board building at 14, BTM Sarani, Kolkata-700 001. The scope of work under the AMC of ACs would be that 24 nos. of 1.5 ton Split ACs, 24 nos of 1.5 ton Windows ACs and 02 nos of Cassette are required to be overhauled quarterly (every after three months) and filters of the all ACs are required to be cleaned every month. The number of units may increase /decrease from actual basis, payment will be released in actual no of units serviced on pro rata basis.

The quotation is to be submitted to the Secretary, Tea Board, 14, Brabourne Road Kolkata- 700 001 on or before 1 PM on 13.03.2015. The quotations will be opened on the same day 13.03.2015 at 3 PM. The quotations are to be submitted in the following manner. An amount of Rs. 1800/- (Rupees one thousand eight hundred only) is to be deposited along with quotation as EMD (Earnest money deposit) in cash/Bank draft/Pay order to be drawn in favour of "Tea Board Kolkata", no adjustment towards of earnest money deposit shall be permitted. In the case of unsuccessful tenderer the earnest money will be refunded immediately after the tender is decided. Before issuing work order the agency should deposit Rs. 7000/-(Rupees Seven Thousand only) in cash/Bank draft/Pay order to be drawn in favour of "Tea Board Kolkata "as performance security. The performance security money will be refunded after expiry of contract.

1. The cost of AMC of 25 nos of 1.5 ton of window ACs .Rs----- @Rs. -----
2. The cost of AMC of 25 nos of 1.5 ton of Split ACs .Rs----- @Rs. -----
3. The cost of AMC of 01 no of 2 T Split ACsRs..... @ Rs-----
4. The cost of AMC of 02 nos of 3.0 ton of Cassette ACs. Rs-----@Rs.-----

Price quoted should inclusive of all taxes/service charges etc.

By order

Secretary I/C

