



TENDER DOCUMENT

TENDER FOR

DAY TO DAY CIVIL REPAIR AND
MAINTENANCE WORK (PLUMBING,
SANITATION, ETC.)

AT

TEA BOARD
14, B.T.M. SARANI, KOLKATA- 700 001

TENDER NO. TB-TC/2013-14/REP/95

Date 24.6.13

NOTICE INVITING TENDER

NIT No.TB-TC//2013-14/REP /95

Date: 24.6.13

Secretary, Tea Board invites sealed tenders from the Govt. Enlisted contractors having capabilities to take up day to day repair & maintenance work as per following details :-

(i) Name of the work: Urgent day to day Repair and Maintenance work (Plumbing, Sanitation, etc.) including supply of materials, labour at Tea Board Building, Kolkata-700 001.

(ii) Cost of tender Paper: Rs. 200.00 (Rs. Two Hundred) only
by Demand Draft/Pay Order//Banker's cheque

(iii) Earnest Money Rs.12,000.00 (Rupees Twelve Thousand) only
by Demand Draft/Pay Order//Banker's cheque

(iv) Duration of the contract 1 (One year) from the date of receipt of Work order.

(v)

a. Due date/time of receipt Upto 22.7.13. at 13.00 hrs

b. Opening date/time 22.7.13 at 15.00 hrs

TENDER DOCUMENTS MAY BE DOWN LOADED FROM THE Website OF TEA BOARD (www.teaboard.gov.in) IN WHICH CASE A DD /PAY ORDER OF RS. 200.00 IN FAVOUR OF TEA BOARD PAYABLE AT KOLKATA IS TO BE ATTACHED WITH THE TENDER TOWARDS THE COST OF TENDER DOCUMENT ALONG WITH THE EARNEST MONEY.

(vi) Tea Board, Authority, Kolkata reserves the right to cancel the NIT and reject any/all tenders without assigning any reasons thereof. In that case tenderers will not have any claims.

INFORMATION TO BE GIVEN BY THE TENDERERS

1. Name of the Bidder Firm/Company /Agency :
2. Address :

- Telephone No. :
Office
Residence
Mobile
FAX

3. Registration particulars of the Firm/Company viz. :
Proprietary, Partnership, Private Limited, Public
Limited etc. (attach photocopy of the Certificate of
Incorporation)
4. Name of Proprietor/Partner/Director signing the :
tender document.
5. Name/Designation/Address of the Authorized :
Signatory holding the Power of Attorney
(if any)
6. Income Tax Return Particulars :
Permanent Account Number (PAN) :
7. Details of Experience :
8. Details of Technical Personnel :

Certified that the information given above is true and if any information is found to be false or misleading the tender /contract may be cancelled.

Name:

Signature
(Capacity in which signed)

SECTION-II

INSTRUCTIONS TO BIDDERS

A. INTRODUCTION

1. DEFINITIONS:

a) "TEA BOARD" means Tea Board Of India, a Commodity Board under the Government of India, Ministry of Commerce and Industry and having its Head Office at 14 B.T.M Sarani, Kolkata 700001'

b) "The Competent Authority means the Chairman Tea Board, Kolkata acting through the Secretary, TEA BOARD, Kolkata.

c) "The Bidder" means "Service Provider" or firm who participates in this tender and submits its bid.

d) "The Supplier" means the successful bidder supplying the goods and services under the contract.

e) "The Goods" means all the equipment, machinery, and/or other materials, which the supplier is required to supply to the purchaser under the contract.

f) "Provisional acceptance letter/letter of intent" means the intention of the Tea Board to place the order on the bidder.

g) "The Work Order" means the order placed by the Tea Board on the Supplier duly signed including all attachments and appendices thereto and all documents incorporated by reference therein.

h) The Work order shall be deemed as "Contract" appearing in the document.

l) "The Contract Price" means the price payable to the contractor under the order for the full and proper performance of its contractual obligations.

j) "Validation" is a process of testing equipment as per the Generic Requirements in the specification for use in TEA BOARD network. Validation is carried out in simulated field environment and includes stability, reliability and environmental tests,

2 .ELIGIBLE BIDDERS:

The eligible bidder shall be an Indian company having experience in day to day maintenance work (Plumbing, Sanitation , etc.) as per schedule of work "Annex A" and whose annual turnover in the last financial year was more than Rs. 4.8 lacs and 3.00 lacs in a single contract Further bidder should have capability and experience in similar nature of job in Government/Semi Government organization for Rs. 4.8 lacs (minimum) during last three years. Documentary proof for the same shall be attached.

Bids not confirming to these conditions will be rejected outright.

B. BID DOCUMENT:

3.BID DOCUMENTS:

3.1The goods required, bidding procedures and contract terms are prescribed in the Bid Documents. The Bid Documents include:

Documents to be enclosed with the Technical Bid	Documents to be enclosed with the Financial Bid
<ol style="list-style-type: none">1. Notice Inviting Tender2.Instructions to Bidders3.General Conditions of Contract4.Special Conditions of Contract5 Schedule of Requirements6 Technical Conditions of Contract, Evidence as per Cl. nos 2, 8, 9.2 ,107.Current IT Return8.Experience Certificates9.Make, Model No. of the goods being offered in the tender shall be specified in the technical bid and the brochure of the equipment being quoted MAY be enclosed9.10. Turnover Certificate11. Other documents asked for in the tender doc.12.Any other document as the bidder may wish to submit in support of the bid.	<ol style="list-style-type: none">1.Price Schedule2.Any other document as the bidder may wish to submit in support of the bid.

4 The Bidder is expected to examine all instructions, forms, terms and specifications in the Bid Documents. Failure to furnish all information required as per the Bid Documents or submission of bids not substantially responsive to the Bid Documents in every **respect will be at the bidders risk and shall result in rejection of the bid.**

C. PREPARATION OF BIDS

5. DOCUMENTS COMPRISING THE BID:

The bid prepared by the bidder shall comprise the following components:

I. Technical bid, which shall contain

- a.) Documentary evidence established in accordance with clause 2 and 8 of these 'Instructions to Bidders' that the bidder is eligible to bid and is qualified to perform the contract if his bid is accepted.
- b) Bid Security furnished in accordance with clause 10.
- c) A clause-by-clause compliance as per clause 9.
- d) Other documents as mentioned in Cl.3 above

II. Financial bid, which shall contain the Price schedule, completed in accordance with clause 7 & 8.

6. The bid not conforming the above shall not be considered

7. BID PRICES:

i)The bidder shall give the total composite price including for supply items including levies , taxes, packing, forwarding, freight & insurance and also labour charges(for the repair,maintenance,supply) etc.

No other charges will be applicable on the % of the rate quoted. (price in-----% below/at per/above the schedule rates) *(~~Strike out which are not applicable-~~

ii)The prices quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any account. **A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected.**

iii) "Discount", if any offered by the bidders shall not be considered unless they are specifically indicated in the price schedule. Bidders desiring to offer discount shall therefore modify their offers suitably while quoting and shall quote clear NET PRICE taking all such factors like discount, free supply, etc into account.

8. DOCUMENT ESTABLISHING BIDDER'S ELIGIBILITY AND QUALIFICATIONS:

8.1 The bidder shall furnish, as part of his bid documents establishing the bidders eligibility, the following documents:

Certificate of Incorporation.

Articles of Memorandum of Association or Partnership Deed/Proprietorship Deed,as applicable.

Registration Certificate.

Turnover certificate for the last F.Y which shall be more than Rupees 4,8 lacs-----.

Certificate in respect of capability and experience

-----~~(work experience description)~~----- in
Government/Semi Government organization.
-----~~(work experience description)~~-----
-----~~(work experience description)~~-----

8.2 The bidder shall furnish documentary evidence that he has the financial, technical and operational capability necessary to perform the contract.

. To judge the financial capabilities, the firm shall furnish balance-sheet showing turnover.

8.3 The supply offered must have ability to meet the technical specifications. Necessary document to substantiate this shall be submitted along with the offer by the Supplier.

8.4 In case the goods offered have been Type Approved/Validated by the purchaser, documentary evidence to this effect shall be submitted by the bidder.

9. DOCUMENTS ESTABLISHING GOODS CONFIRMITY TO BID DOCUMENTS:

9.1 Pursuant to clause 5, the bidder shall furnish, as part of his bid, documents establishing the conformity of his bid to the bid document of all goods and services, which he proposes to supply under the contract.

9.2 The documentary evidence of the goods and services conformity to the Bid Documents may be in the form of literature, drawings, data and he shall furnish:

(a) A detailed description of the goods, essential technical and performance characteristics.

(b) A clause-by-clause compliance on the purchaser's Technical specifications and commercial conditions demonstrating substantial responsiveness to the Technical Specifications. In case of deviations a statement of deviations and exceptions to the provision of the Technical specifications shall be given by the bidder. A bid without clause-by-clause compliance of Technical specification conditions shall not be considered. The Chairman, Tea Board will be the competent authority to accept or reject such deviations. Such decisions will be taken by the Competent Authority keeping in view the materiality of such deviations. There will be a committee having technical and finance members to assist the Chairman to consider such deviations. Once decided such decisions will be binding on all the bidders.

10. BID SECURITY:

10.1 Pursuant to clause 5 the bidder shall furnish, as part of his bid, a bid security for an amount of Rupees 12,000/- only. The bid security shall be in the form of a crossed Demand Draft/ pay order or bank guarantee from a Scheduled Bank in favour of "TEA BOARD Kolkata". Payment in any other form is not acceptable. Any Small Scale Industry/Firm claiming exemption from payment of bid security should submit the copy of the current registration with NISC for the tendered items.

10.2. A bid not secured shall be **rejected by the purchaser as non-responsive.**

10.3. The bid security of the unsuccessful bidder will be discharged/returned as promptly as possible but not later than 30 days after the expiry of the period of bid validity prescribed by the purchaser, Pursuant to clause 11.

10.4. The bid security may be forfeited:

(a) If a bidder withdraws his bid during the period of bid validity specified by the bidder on the Bid form, or In the case of a successful bidder, if the bidder fails to sign the contract in accordance with clause mentioned below, or to furnish performance security in accordance with clause mentioned below

11. PERIOD OF VALIDITY OF BIDS:

11.1 Bid shall remain valid for 180 days after the date of bid opening of the bids. ***A bid valid for a shorter period shall be rejected by the purchaser as non-responsive.***

11.2 In exceptional circumstances, the purchaser may request the bidder's consent for an extension to the period of bid validity. The request and the responses thereto shall be made in writing. The bid security provided under clause 10 shall also be suitably extended. A Bidder accepting the request and granting extension will not be permitted to modify his bid.

12. FORMAT AND SIGNING BID:

12.1 The bidder shall prepare the bid in separate envelopes for Technical bid and Financial bid, clearly super scribing the name on the envelopes.

12.2 The bid shall be typed or printed and signed by the bidder or a person/persons duly authorized to bind the bidder to the contract. The letter of authorization shall be indicated by written power-of attorney accompanying the bid. All pages of the original bid, except for unamended printed literature shall be signed by the person / persons signing the bid. The bids submitted shall be sealed properly (wax or pvc tape sealed).

12.3 The bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the bidder in which case such corrections shall be signed by the person/persons signing the bid.

D. SUBMISSION OF BIDS

13. SEALING AND MAKING OF BIDS:

13.1 The bidder shall prepare separate envelopes for technical as well as financial bids with clear marking of the same on the top of each envelope and shall also seal both the envelopes with wax or PVC tape. The two bids will further be sealed in an outer envelope with wax or PVC tape.

13.2 The inner and outer envelopes shall be:

- (a) Addressed to the purchaser on the following address:
Secretary, Tea Board of India, !4 BTM Sarani, Kolkata-700 001.
- (b) Bearing the tender number and the words 'DO NOT OPEN BEFORE..... (due date) and
- (c) The inner and outer envelopes shall indicate the name and address of the bidder to enable the bid to be returned unopened in case it is received late.
- (d) Tenders shall be dropped in the Tender Box at 8th Floor, O/o Tea Board, Kolkata. The responsibility for ensuring that tenders are delivered in time would vest with the bidder.
- (e) The purchaser shall not be responsible if the bids are delivered elsewhere.

13.3 If the outer envelope is not sealed and marked as required by Para 13.1 and 13, the purchaser shall not accept the bid. In case the inner envelopes are not sealed and marked as required by Para 13.1 and 13.3, the bid shall be rejected.

14.SUBMISSION OF BIDS:

14.1 Bids must be received by the purchaser at the address specified under Para 13.2 not later than 1300 Hrs on **22.7.13-(tender opening date)-----**.

14.2 The purchaser may, at its discretion, extend this deadline for the submission of the bids in which case all rights and obligations of the purchaser and bidders will be subjected to the deadline as extended.

14.3 The bidder shall submit his bid offer against a set of bid documents purchased by him for all or some systems/equipment as per requirement of bid document. He may include alternate offer as permissible as per his bid.

14 CLARIFICATION OF BIDS:

To assist in the examination, evaluation and comparison of bids the purchaser may, at its discretion ask the bidder for the clarification of its bid. The request for clarification and the response shall be in writing. However, no post-bid clarification at the initiative of the bidder, shall be entertained.

16 PRELIMINARY EVALUATION (TECHNICAL BIDS):

16.1 Tender will be evaluated in two phases. First, technical bid evaluation will be done. Only those bidders who qualify the technical bid evaluation will be allowed to participate/attend the commercial bid.

16.2 While doing the technical evaluation, Tea Board shall evaluate the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are generally in order.

16.3 Arithmetical errors shall be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected by the purchaser. If there is a discrepancy between words and figures, the amount in words shall prevail. If the supplier does not accept the correction of the errors, his bid shall be rejected.

16.4 Prior to the detailed evaluation, purchaser will determine the substantial responsiveness of each bid to the bid documents. For purposes of these clauses, in substantially responsive bid is one, which conforms to all the terms and conditions of the Bid documents without material deviations. The purchaser's determination of bids responsiveness is to be based on the contents of the bid itself.

16.5 A bid determined as substantially non-responsive will be rejected by the purchaser and shall not, subsequent to the bid opening, be made responsive by the bidder by correction of the non-conformity.

16.6 Tea Board Authority may waive any minor infirmity or non-conformity or irregularity in a bid, which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any bidder.

17. The tender will be evaluated based on the offered price in-----% below/at per/above the schedule rates *(Strike out which are not applicable-

18. AWARD OF CONTRACT:

The purchaser shall consider placement of orders for commercial sup **18 .CONTACTING THE PURCHASER:**

plies on those bidders whose offers have been found technically (type-approved/validated by the purchaser), commercially and financially acceptable.

19. PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:

The purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the grounds for the purchaser's action.

16 ISSUE OF ADVANCE PURCHASE ORDER OR LOI:

The issue of an Advance Purchase Order or LOI (Letter of Intent) shall constitute the intention of Purchaser to enter into the contract with the bidder.

The bidder shall, within 15 days of issue of an advance purchase order, give his acceptance along with performance security in conformity with section VIII provided with the bid documents.

21. SIGNING OF CONTRACT:

The issue of order shall constitute the award of contract on the bidder.

Upon the successful bidder furnishing of performance security pursuant to clause 21, the purchaser shall discharge the bid security, pursuant to clause 10.

22. ANNULMENT OF AWARD:

Failure of the successful bidder to comply with the requirement of Clause 21 shall constitute sufficient ground for the annulment of the award and forfeiture of the bid security in which event the purchaser may make the award to any other bidder at the discretion of Purchaser or call for new bids.

23. QUALITY ASSURANCE REQUIREMENTS:

The supplier shall ensure Quality of the equipment and services provided. This will be done on the basis of PWD DSR Schedule of specifications

24. IMPORTANT CONDITIONS:

While all the conditions specified in the Bid Documents are critical and are to be complied, special attention of bidder is invited to the following clauses of the bid document, non-compliance of any one of which shall result in out right rejection of the bid:

i) Clause 13.1 of section II – The bids will be recorded unopened, if covers are not sealed with wax or PVC tape.

ii) Clause 10.1, 10.3 & 11.1 of Section II – The bids will be rejected at opening stage if bid security is not submitted as per Clauses 10.1 & 10.3 & bid validity is less than the period prescribed in clause 11.1 mentioned above.

iii) Clause 2 & 8 of Section II – if the eligibility conditions as per clause 2, Section II is not met and/or documents prescribed to establish the eligibility as per Clause 8 section II are not enclosed, the bids will be rejected without further evaluation.

iv) Clause 9.2 (c) of Section II – If statements as prescribed are not given, the bids will be rejected at the stage of primary evaluation.

v) Section III – Commercial conditions if given using ambiguous word like “Noted, Understood” “Noted & Understood” shall not be accepted as compliance.

vi Price Schedule – Prices are not filled in as prescribed in the price schedule.

vii: Section II clause 7 ii on discount which is reproduced below:

“Discount, if any, offered by the bidder shall not be considered unless they are specifically indicated in the price schedule. Bidders desiring to offer discount shall therefore modify their offers suitably while quoting and shall quote clearly NET PRICE taking all such factors like Discount, free supply etc. into account.”

Secretary,
Tea Board

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SECTION III

GENERAL CONDITION OF CONTRACT:

1. All stock materials required for the work should be arranged by the contractor. Tea Board shall not supply any materials.
2. All works must be executed as per standard specifications of current C.P.W.D./ P.W.D.Schedule and related I.S. Standard specification including IS-456-2000..
3. Tenderers are required to quote their rates @ -----% below/at per/above The schedule rates as a whole as indicated in the schedule of work as at Annexure "A". * (Strike out which are not applicable)
4. In case of any damage of permanent structure/property of Tea Board during the progress of work, suitable penalty at double the prevailing rate of the item will be proportionately deducted from agency's bills and bills will be put on hold till the matter is decided. Mending good of the damages, if any, are to be made and damage restored to the full satisfaction of Tea Board at the cost of the agency.
5. Incomplete tenders in any respect shall not be considered.
6. Deduction of taxes as per rule will be made at source during payment.
7. No extension of time will be granted except unavoidable circumstances beyond the control of the agency.
8. Time factor will be the essence of the contract for such work, maintaining proper quality at the desired level, necessary penalty @ 0.5% per week for delay of completion to be counted from the scheduled date of completion of work, will be made. If necessary, night work may have to be done, but at no extra cost.
9. Terms of Payment
Payment shall be made against R/A bill within 30 days on submission of certified copy of statement from the authorized personnel of Tea Board in compliance other clauses 12-15
- 10 Performance Security
The successful bidder is required to deposit Performance Security for the estimated amount Rs.60,000.00 in the form of DD/Pay order from a scheduled bank or bank guarantee from a Scheduled Bank in favour of " TEA BOARD Kolkata". Payment in any other form is not acceptable. Any Small Scale Industry/Firm claiming exemption from payment of bid security should submit the copy of the current registration with NISC for the tendered items.\The security money will be released after satisfactory execution of the contract.
- 11.a) The execution of work shall have to be made as instructed by the authorized Personnel of Tea Board
b) In case of any dispute the decision of the Competent Authority, Tea Board will be final.
- 12 Record for execution of the work as well as measurement are to be taken by the contractor in a separate measurement sheet of company and will be checked by the Authority any day/any time. The contractor will have to certify the measurement sheet for the work executed and maintain quality of work. Suitable penalty as necessary may be imposed for defective work/incomplete work.

13 Bills will be prepared on the basis of actual measurement. The agency will have to sign in the measurement as a token of acceptance of Running Account and Final bill. For defective workmanship, necessary rectification/repair shall have to be made by the Contractor at their risk, responsibility and cost.

14 A certificate on the body of the bill to be written by the working agency for the particular work to the effect that the work has been completed with best quality (B.I.S.) of materials and as per specifications and the measurements entered in the measurement sheet are in order. Any deviation from specification and duration for completion of work may lead to serious penalty as deemed necessary including holding up the bill/ S.D. deposit or forfeit the money as the case may be and no arbitration or plea should be allowed/ entertained.

15 A certificate to be also issued by the agency (to be written on the bill) to the effect that all the dismantled and used surplus/unserviceable materials in connection with the work including the scaffolding materials and debris are cleared off by the agency from the works site, failing which penal action in respect of deduction of the bill amount as assessed/ judged by the competent authority, will be automatically made, including paying compensation for probable damage of building for non-clearance of debris etc.

16 Tenderers shall sign all the Schedules, specified in the tender in token of acceptance thereof. The signature on the tender schedule alone shall also be deemed to be taken as acceptance of all these by the tenderer.

The price quoted shall include the cost of all labour, materials, with taxes, Vats and other duties, lift, loading and unloading, freight for materials and all other charges necessary for completion of the works in time.

18. Tender forms containing "Over written" or "Erased" rate or rates and amount not shown in

"Figures" and "Words" will be liable for rejection. If Tea Board authority asks execution of

any work, not covered in the B.O.Q. the agency has to do it at the rate of 'DSR, W.B Schedule of rates or available Market Rate as decided by Tea Board, with percentage below/

above/at per quoted by agency w.r.t. departmental estimate Tender quoting rates on units

different from those prescribed in the Tender schedule will be liable for rejection.

19. Tenderer should quote rates against the items in the tender schedule for the work as fully described and content therein. No modifications to the work content in the items will be allowed. If the tenderers feel that they would prefer to modify the item, such modification and rates for items as suggested with detailed analysis should be given separately with their covering letter. Any request from the tenderer in respect of addition, alterations, modification, corrections etc. of either terms and conditions or rates of his tender after opening of tenders may lead to rejection of his tender.

20. Indemnity Clause

The contractor will not hold Tea Board responsible for any due to any loss, damages, injury to his personnel, or any legal liabilities due to any default on his part and any other unwanted happenings and hold the Tea Board harmless

SPECIAL CONDITION OF CONTRACT

Successful tenderer shall supply sample of cement, wood, GI sheet, bricks, Shutters, glass panes and other construction materials, PVC of approved make and brand to the Tea Board Authority, for approval and all fittings & fixtures etc. as per requirement in schedule of items.

2. The sample, if approved must be preserved for future reference and all work must be done as per approved sample only. If inferior quality materials are used it is to be replaced by Contractor at his own cost and no payment for defective or inferior quality work will be made by the Tea Board.

3. The work should be done as per specification and due care is to be taken by the Contractor for proper workmanship, materials and necessary curing by water as needed for cement related work, otherwise work is susceptible to be rejected. The repairing work must be good enough to make the completed work free from any defects and worthy for its use to the best. The work guarantee period is for 3 months after which the security money may be refunded subject to proper report of executed work. Any defects, repairing works during the defect liability period have to be taken up by Contractor at his own cost.

4. The tenderer shall be deemed to have visited and carefully examined the site and surroundings, to satisfy him about the nature of all existing structures, means of transport and communications and the access and other related details of the site. He should have made enquires, examined and satisfied himself as to the sites for obtaining sand, stones, bricks and other materials at the site and also for disposal of surplus materials as may be necessary for executing and completing the work

5. For electrical job; if any the contractor or his authorized personnel should have valid Electrical License and skill persons engaged for electrical work should also hold valid electrical license.

6. The successful tenderer on receiving the work order, will have to deploy immediately necessary supervisory and working staff at site. To receive details of reports to be attended, the agency must provide names of such staff, who will be responsible to attend reports as per directives given to agency by Engineer of Tea Board in a day to day manner.

7. The reports given to agency to attend must be noted in a priority register duly signed by the responsible supervisor of agency and attended as per priority given by authority. Delay in attending reports without valid reasons, may attract penalty to agency.

8. The repairing and maintenance work awarded, is generally for a period of 1 year which however may be extended suitably at the same rates and terms and conditions.

9. Tenderers are required to quote their rates @ -----% below/at per/above the schedule rates as a whole as indicated in the schedule of work as at Annexur "A"

* (Strike out which are not applicable)

10. All amendments/ revisions to tender documents issued by Tea Board, if any, must be signed and submitted by the tenderer shall take into account all such amendments/ revisions. The tenderers are advised to submit the tender based strictly on the General Terms and conditions and not to stipulate any deviations.

13. Insertion, post script, additional and alteration shall not be recognized unless confirmed by the tenderer's signature.
14. The tenderer must execute items of work, if any, not covered by "Bill of Quantity as per rate decided by " Tea Board Authority" as per CPWD/PWD schedule of work.
15. Tenders should be completed in all respects with al their attachments/enclosures as stated earlier.

SCOPE OF WORK :

The Scope of work of the Tender shall be on item rate contract for the work consisting of different items of Bill of Quantities as per Annexure 'A' .Guarantee period of work will be Defect Liability Period usually three month during which the contractor will be fully responsible for any defects on the work and rectify the same at his own cost and risk

Secretary, Tea Board

ANNEXURE “A”
Schedule of work for the urgent repairing and maintenance of inside building & its internal and external service lines for proper up-keep meant of Tea Board building for a period of 1 Year”

Sl. No.	Description of Item	Unit	Scheduled Rate/unit
1	Demolishing all types of cement concrete including disposal within 75 metres as directed.	cum	580.00
2	Demolishing R.C.C work inside/outside building including stacking steel bars and disposal of unserviceable material within 50M. as directed by Engineer-in charge	cum	1200.00
3	Demolishing Brick work inside/ outside building includg stackg unserviceable materials within 50 M as per E-in- charge.	cum	276.50
4	Dismantling woodwork/similar materials including stacking same as directed.	cum	176.50
5	Dismantling Steelwork in built up section in angles, tees, plates, flats, C.I traps, fittings, pipes etc including dismembering and stacking it as directed by E-in-charge.	kg	9.00
6	Dismantling tile work in floors and roofs laid in cement mortar including stacking materials as directed by E-in- charge.	sqm	142.00
7	Supplying, fitting, fixing C.I P”or S”trap (75mm to150mm) including lead caulked joints & two coat paints on external surface complete with extn. pipes on trap if needed.	Each	686.00
8	Dismantling different size G.I / C.I/ P.V.C pipes by taking out joints including stacking of pipes, fittings,	mt	12.00

Sl. No.	Description of Item	Unit	Scheduled rate/unit (Rs.)
9	Removing white or color wash by scrapping and sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete	Sqm.	5.00
10	Cleaning of chokage in running lines of urinals./latrines by removal of all undesired materials from the pipes, traps etc after taking out traps, damaged, fittings etc as needed including refitting of lines.	Each	52.00
11	Through cleaning of water flushing holes of Anglo-Indian / Indian pattern water closets manually with Needles, brass and Acids as needed.	W.C (nos)	55.00
12	Providing and fixing on wall face 110mm PVC RAIN WATER PIPES & RELATED FITTINGS (IS:5382 TYPE A) including jointing with seal ring leaving 10mm gap for thermal expansion.	Mt	200.00
13	Providing and fixing different dia. (15 to 25 mm) C.P.V.C pipes of thermal stability for hot & cold water supply including providing all C.P.V.C plain & brass threaded fittings, fixing ,jointing & clamping on wall at 1.0m spacing and testing of joints complete as directed.	Mt	102.00

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Sl. No.	Description of Item	Unit	Scheduled rate/unit (Rs.)
14	Providing and fixing -.do- do- (more than 25 & upto 40 mm)	Mt	191.99
15	Providing and fixing G.I pipes(15-25 mm dia nominal bore) complete with G.I fittings and clamps including cutting and making good the wall properly as per E-I-C	Mt	208.00
16	Providing & fixing white vitreous china pedestal type European with seat and lid, 10 liter low level P.V.C flushing cistern complete with all fittings and fixtures including making good damages of walls and floors ,if required.	Each.	22180.00
17	Providing and fixing White Vitreous china Wash Basin of size 550x 400 mm with C.I brackets, a pair of 15 mm C.P Pillar taps 32mm C.P brass waste including painting of fittings brackets and making good the walls.	Each	1248.00
18	Providing and fixing P.V.C waste pipes for sink / wash basins including P.V.C fittings complete.	Each	46.00
19	Supply,fitting,fixing Anglo-IndianW.C. in white Glazed vitreous China ware of appvd. Make complete in position with necessary bolts, nuts, a) with P”trap b) with “s “trap	Each Each	2940.00 3126.00

SI NO	Description of Item	Unit	Scheduled rate/
20	Providing and fixing white vitreous china flat back Urinal of size 580x 380x 350 mm with 5 liters PVC automatic flushing cistern, with all necessary fittings, C.I trap ,outlet grating ,waste fitting, including CP brass couplings ,painting of fittings & making good walls & floors Rendering the surface of walls and ceiling with plaster of paris(thickness not less than 1.5mm	Each	2392.55
21	Precast terrazzo tiles 22mm thick with graded marble chips in floors, jointed with cement slurry and pigment for matching including necessary rubbing and polishing complete with precast tiles on 20mm thick 1:4 cement mortar bed (light shade using white cement	Sq.m	529.00
22	Rendering the surface of walls and ceiling with plaster of paris(thickness not less than 1.5mm)	Sq.m.	51.00
23	Wall painting with plastic emulsion. paint (2coats) approved brand.	Sq.m.	49.50

SL NO	Description of Item	Unit	Schedule Rate/unit
24	Supply and fitting		
	A) Double “Y”with door		
	a) 75 mm	Each	227.00
	b) 110 mm	Each	364.00
	B)Band 45	Each	87.00
	a) 75 mm	Each	94.00
	b) 110 mm	Each	309.00
	c) 160 mm		
	C)Band 87.5*	Each	64.00
	a) 75 mm	Each	126.00
	b) 110 mm	Each	356.00
	c) 160mm		
	D) Door Band(T-5)	Each	87.00
	a) 75 mm	Each	155.00
	b) 110 mm	Each	391.00
	c) 160 mm		
	E) Door Band(Lft) & (RH)		
	a) 75mm	Each	133.00
	b) 110 mm	Each	299.00
	F) Cross Tee with Door		
	a) 75 mm	Each	228.00
	b) 110 mm	Each	252.00

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SL. No.	Description of Item	Unit	Schedule Rate/unit
25.	Providing and laying water proofing treatment to any Vertical/horizontal bldg.surface including surface preparing, treatment, sealing,of all joints, corners, junctions of pipes and masonry with polymer mixed slurr as per DSR/PWD	Sq.m.	155.00
26.	Dismantling 100mm dia CI or asbestos rain water pipe with fittings and clamps in stacking or the same as directed	Mt.	7.00
27.	Providing and fixing 75/50mm Dia GI pipe complete with GI fittings,clamps including and making good the damages as needed.	Mt.	600.00
28.	Supply,fitting,fixing of a)75 mm pass over,PVC b)110 mm pass over,PVC	Each Each	310.00 429.00
29.	Supply,fitting,fixing Cast Iron soil pipe only conforming to IS.3989/1970 and IS>1729/1964 with supply of materials including make good damages, etc, Valamoid joints including sand,cement mortar(4:1)upto quarter depth a)150 mm dia b) 100 mm dia	Mt. Mt.	1204.00 712.00

Sl No.	Description of Item	Unit	Schedule Rate/Unit
30	Supplying, fitting and fixing Cast Iron pipe for Extension trap(connector) conforming to above IS including lead chaulked other complete and painting two coats i) 100 mm dia x 150 mm dia ii) 100 mm x 225 mm dia iii) 100 mm x 300 mm dia iv) 100 mm x 375 mm dia v) 100 mm x 450 mm dia vi) 100 mm x 525 mm dia vii) 100 mm x 600 mm dia	Each Each Each Each Each Each Each	384.00 436.00 502.00 544.00 586.00 628.00 663.00
31.	CI. fitting for soil pipe Conforming to IS 1729/1970 including jointing & fitting and fixing and painting two coats including cost of material and labour. a) Single junction of 150 mm x100x mm dia door i) Valamid joint including soiling the joint with cement materials(4:1) ii) With lead caulked joint b) Double x junction 150 mm dia x 100 mm x 100 mm dia with door With valamoid jt. including sealinssealing the top with cement mortar (4:1) ii) with lead chaulked jt. c) 100 mm dia soil door bend 90 degree. d) 150 mm dia soil door bend 90 degree	Each Each Each Each Each Each	1459.00 1555.00 1758.00

Sl. No.	Description of Item	Unit	Schedule Rate/unit
32 A	Supply fitting plain Tee (PVC) a) 75 mm dia b) 110 mm dia	Each Each	84.00 162.00
32 B	Door Tee PVC a) 75 mm dia b)110 mm dia	Each Each Each	84.00 162.00
32 C	Double Y. with door PVC a) 75 mm dia b) 110 mm dia	Each Each	227.00 364.00
33	Renewing brass spindle and valve for stop cock/bib cock/ Pillar cock, 15 mm	Each	58.00
34	Supplying, fitting and fixing Cast iron with brass spindle/ Bib cock/stop cock, spray painted and total to 21 kg per Sq cm, 15 mm dia	Each	168.00
35	Supplying, fitting fixing, Polythene bib cock/stop cock 15 mm dia`	Each	92.00
36	Supplying, fitting and fixing 100 mm dia aluminum grating	Each	46.00
37.	Supplying, fitting and fixing Gunmetal valve for water line only i)50 mm dia ii)40 mm dia iii)32 mm dia iv)25 mm dia v)20 mm dia vi)15 mm dia	Each Each Each Each Each Each	1824.00 1250.00 1015.00 708.00 550.00 432.00

Sl No.	Description of Item	Unit	Schedule Rate/Unit
38.	Supplying, fitting and fixing chromium plated bib cock or stop cock i)15 mm dia bib cock ii)15 mm Angular stop cock iii)15 mm dia stop cock iv)15 mm C.P.pillar cock v)15 mm dia C.P.pillar cock	Each Each Each Each Each	511.00 856.00 499.00 528.00 892.00
39.	Supplying, fitting and fixing waste fitting complete C.P.over brass a)32-40 mm dia b)32 mm dia pvc waste pipe &cap	Each Each	274.00 75.00
40.	Supplying,fitting and fixing dome shaped C.P.waste grating a)32 mm dia b)50 mm dia	Each Each	209.00 289.00
41.	Supplyinfg,fitting and fixing of freely kitchen sink with over flow conforming to I.S.771 with waste fittings and C.I.brackets with colour size 750mm dia x450 mmdia x250 mm dia	Each	5344.00
42.	Scaffolding supply of all materials and labour and making cost and scaffolding out side % sq.m.	Sq.m.	160..

SL NO.	Description of Item	Unit	Schedule Rate/unit
43	Supply and fixing of different water supply/ sanitary/ building materials / fittings and fixtures as needed for the work, as per requirements at site duly intimated by Engineer-in-charge , Tea Board (The materials are to be supplied, fixed/executed in accordance with the directives of Tea Board and specification of CPWD SCHEDULE : DSR / W.B Govt. Schedule as the case may be.)	Each	DSR/PWD Schedule of rates

I do hereby agree to execute the above item of jobs @ -----% below/at per/above the schedule rates *(Strike out which are not applicable)

Signature of the Tenderer with seal