



TEA BOARD
14, B.T.M.SARANI,
(Brabourne Road)
Kolkata – 700 001

Dated : 07.01.2016

OFFICE MEMORANDUM NO. 06/2016

Sub: Holidays to be observed by the Tea Board's office at
Palampur during the year 2016.

It has been decided that the holidays specified in the list overleaf will be observed in the Board's office at Palampur during the year 2016.

In addition to the holidays detailed in the list overleaf, each officer/employee may be permitted to avail himself/herself of any two holidays to be chosen by him/her from the list of Restricted Holidays also given overleaf.


(J.K. Roy)
Section Officer(Estt)

Distribution:

1. All Members of the Board
2. All the Departmental Heads in Head Office, Kolkata
(except Chairman, Dy. Chairman & Secretary) -With the request to circulate in amongst the concerned officials working under them.
3. F.A. & C.A.O.
4. Executive Directors, (NE)/Coonoor
5. All Directors of Tea Promotion, Abroad
6. All Zonal/Regional offices of the Board
7. Dy. Director(Hindi)
8. P.A.s to Chairman/Dy. Chairman/Secretary
9. Security Officer - For display on NOTICE BOARD
10. System Analyst - For uploading in the Board's Website.
11. Telephone Room
12. Secretariat Branch
13. TBOA/TBEA/TBWA
14. Establishment Branch(with spare copies)

(Ref. No. 9(1)/Estt/2015-2016)

**HOLIDAY LIST FOR THE CALENDER YEAR 2016
IN RESPECT OF BOARD'S PALAMPUR OFFICE.**

Sl. No.	Date	Day	Name of the Festival	No. of Days
1	26.01.2016	Tuesday	Republic Day	1
2	07.03.2016	Monday	Mahashivratri	1
3	23.03.2016	Wednesday	Holi	1
4	25.03.2016	Friday	Good Friday	1
5	15.04.2016	Friday	Ram Navami	1
6	19.04.2016	Tuesday	Mahavir Jayanthi	1
7	06.07.2016	Wednesday	ID-UL-Fitr*	1
8	15.08.2016	Mondaay	Independence Day	1
9	18.08.2016	Thursday	Raksha Bandhan	1
10	12.09.2016	Monday	Id'L Zuha*	1
11	02.10.2016	Sunday	Mahatma Gandhi Birthday	1
12	10.10.2016	Monday	Ram Navami	1
13	11.10.2016	Tuesday	Dussahara	1
14	12.10.2016	Wednesday	Muharram	1
15	01.11.2016	Tuesday	Bhaiya Dhooj	1
16	14.11.2016	Monday	Guru Nanak Birthday	1
17	13.12.2016	Tuesday	Id-L-Milad*	1

* Subject to change depending on sighting of MOON .

N.B. This list does not include Buddha Purnima, Diwali, & Christmas day because it fall on Holiday (Saturday & Sunday)

Restricted Holiday for the year 2016 in respect of Board's Palampur

Sl. No.	Date	Day	Name of the Festival	No. of Days
1.	01.01.2016	Friday	New Year's day	1
2.	14.01.2016	Thursday	Makar Sankranti	1
3.	12.02.2016	Friday	Basant Panchami	1
4.	24.03.2016	Thursday	Dhulendi	1
5.	25.08.2016	Thursday	Janmashtami	1
6.	16.09.2016	Friday	Sair	1
7.	30.09.2016	Friday	Mahalaya	1
8.	31.10.2016	Monday	Govardhan Pooja	1
9.	26.12.2016	Monday	Shaheed Udham Singh Birthday	1