

Tea Board
14, B T M Sarani
Kolkata – 700001.

Dated : 03.10.2012

OFFICE MEMORANDUM NO.150/2012

The undersigned is directed to say that in the exigencies of the Board's work, Shri Jayanta Roy, presently working as Section Officer in the Licensing Branch in the Board's Head Office at Kolkata is hereby transferred to Establishment Branch in Kolkata as his existing capacity, Pay Structure and pay with immediate effect vice Smt. Rekha Ghosh since promoted and subsequently superannuated.

Sd/-
(B. K. Biswas)
Assistant Secretary

Distribution :

1.	Shri Jayanta Roy Section Officer Licensing Branch Branch, Tea Board, Kolkata	
2.	Controller of Licensing	With the request to release Shri Roy early.
3.	Executive Directors, Guwahati and Coonoor	
4.	Sr. A.O. – 3 copies	
5.	Dy. Director	
6.	All Heads of Department in Head Office, Kolkata (Excepting Chairman/Dy. Chairman/Secretary)	
7.	P As to Chairman/Dy. Chairman/Secretary	
8.	System Analyst – with the request to upload in Board's website.	
9.	Data Entry Operator (Ms. SM) – with the request to make the database updated.	
10.	Liaison Officer for SC/ST/OBC	
11.	Secretariat Branch	
12.	TBOA/TBEA/TBWA	
13.	Guard File of Establishment Branch	
14.	Establishment Branch – with spare copies	
15.	Ref. File No.11(1)/Estt/98	