



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated : 31.07.2023

OFFICE ORDER NO. 20/2023

The undersigned is directed to state that in the exigencies of Board's work and on administrative requirement, the competent authority has been pleased to entrust the charge of Executive Director, Tea Board, North-East Zonal Office, Guwahati in favour of Shri K.C. Baishya, Deputy Director of Tea Development, Tea Board, Zonal Office, Guwahati in addition to his own duties, during the period of Maternity Leave to be availed by Smt. Arunita Phukan Yadav, IRS (C&CE:2011) w.e.f. 14.08.2023 to 09.02.2024.

However, Shri Baishya, DDTD will not be eligible for any financial benefit for holding of such additional charge of Executive Director, Tea Board, Guwahati.

(Dr. Rishikesh Rai)
Secretary (I/C)

Copy to :-

1.	Smt. Arunita Phukan Yadav, IRS (C&CE:2011), Tea Board, N.E. <u>Zonal Office, Guwahati</u>	With the request to please hand over the charge of Board's North-East Zonal Office, Guwahati to Shri K.C. Baishya, DDTD in the afternoon of 13.08.2023 under intimation to the Board's Head Office, Kolkata.
2.	Shri K.C. Baishya, DDTD, <u>Tea Board, Guwahati</u>	With the request to please take over the charge of Board's North-East Zonal Office, Guwahati from Smt. Arunita Phukan Yadav, IRS (C&CE:2011), Executive Director, Tea Board, Guwahati in the afternoon of 13.08.2023 under intimation to the Board's Head Office, Kolkata.
3.	Executive Director, Tea Board, Coonoor	
4.	Director of Tea Development	
5.	FA & CAO	
6.	All Regional/Sub-Regional Offices of the Board	
7.	AACO (TKS)	
8.	P.As to Dy. Chairman & Secretary	
9.	IT Cell	With the request to upload in Board's website
10.	TBEA	
11.	Estt. Branch	With spare copies.

File No. Estt/PR/Y-17/Leave