



Tea Board
(Ministry of Commerce & Industry, Govt. of India)
14, B.T.M. Sarani, Kolkata -700 001

Ph. No.-033-2235-1331

Ref. no.12(26)/LC/2013

Dated:18/05/2016

Notice

Tea Board, India issues various licenses and registrations under different Acts & Control Orders. The timeframe for disposal of applications after its receipt are provided below for information of all concerned.

The timeframe shown is subject to submission of all necessary documents as per guidelines of the Board. Incomplete/Ineligible applications will be rejected within the stipulated date of disposal of application.

SI No	Nature of Application	Timeframe in no of working days (from the date of receipt of application unless specified otherwise)
1	Exporters License	10
2	Distributor License	
3	RCMC	
4	Buyer Application	7
5	Broker Application	10
6	Auction Organisers License	10
7	Flavour Registration	10
9	Warehouse License	15
10	Issuance of NOC for construction of manufacturing unit	2 weeks
11	Issuance of registration certificate to manufacturing unit	15
12	Recording of change of ownership of Garden & Factory	2 weeks
13	Planting permit (New/ Replacement/Extension)	15
14	Enlistment of Tea Testing Laboratory	Fresh-30 Renewal-15
15	Tea Waste License	2 weeks
16	Duplicate Certificates/Amended Certificates	5


(Priyanka Basu Ingty)
Secretary