



TEA BOARD

14, B.T.M. Sarani (Brabourne Road)
Kolkata- 700 001.

P.O. Box No. 2172 :: GRAM : TEEBORD :: [STD Code : 033] :: Fax No. :: (033) 2221—5715
Tel. No : 2235-1311 (D) 2225-5718 :: Website : www.teaboard.gov.in. :: E-mail: secytboard@gmail.com

No.3(3)/Sectt/2013/2367

Dated: 09-09-2013.

TO
ALL SPECIAL INVITEES OF THE BOARD

Sub: 224th Meeting of the Board and its various Standing Committees to be held in
Kolkata, West Bengal on 05th October, 2013.

Madam/Sir,

I am directed to state that the **224th meeting of the Board** and its standing committees will be held at the "**Board Room**" at **Board's HQ in Kolkata, West Bengal** on **05th October, 2013 (Saturday)**, as per the under-noted programme :

<u>D a t e</u>	<u>N a m e o f t h e M e e t i n g</u>	<u>T i m e</u>
05-10-2013 (Saturday)	(1) Executive Committee	30 mts 10.00 AM to 10.30 AM;
	(2) Labour Welfare Committee	30 mts 10.30 AM to 11.00 AM;
	(3) Development Committee	30 mts 11.00 AM to 11.30 AM;
	(4) Tea Promotion Committee	30 mts 11.30 AM to 12.00 AM; &
	(5) BOARD MEETING 12.00 Noon onwards.

Agenda with notes are being sent in due course.

You are requested to kindly make it convenient to attend all the meetings of the standing committees and Board on 05-10-2013. Members are further requested to intimate their travel plans to the undersigned [Tel. No.:033-22215718; Fax:033-22215715 / 2235-2466 & Mobile No.09830007808, E-mail:: secytboard@gmail.com].

Yours faithfully,
Sd/=

(A. Rajan)
Secretary I/c.

....Contd.....2....

Distribution: =

- 1 The President,
Tea Association of India,
4, India Exchange Place (7th Floor),
Kolkata –700 001
- 2 The Chairman,
Darjeeling Tea Association,
6, N. S. Road, Kolkata-700 001,
West Bengal.
- 3 The Chairman,
United Planters' Association of Southern India, [UPASI -- Tea Committee]
'Glenview', Coonoor, Nilgiris,
Tamil Nadu PIN – 643 101.
- 4 The Chairman & Managing Director,
North Eastern Development Finance Corporation Limited [NEDFI],
Basundhara Enclave, B.K. Kakati Road, Ulubari,
Guwahati-781 007, ASSAM
5. The Chairman,
Tea Research Association [TRA]
113, Park Street, 9th Floor,
Kolkata – 700 016.
6. The President,
Confederation of Indian Small Tea Growers' Association [CISTA],
20, College Para, P.O. & Dist.Jalpaiguri,
PIN-735101, W.B.
7. Sri Bidyananda Barkakoty, Jt. Forum of ATPA,NETA & BCP,
A.T.Road, Tarajan, Jorhat
PIN-785 001, Assam.
8. The Chairman,
Federation of All India Tea Traders' Association (FAITTA),
Girnar Complex, Kureshi Nagar, Kurai East,
Mumbai – 400 070.
9. Dr. S.S.Ghonkrokta, Director,
Director(Enforcement) to the Govt. of India,
Food Safety And Standard Authority of India, Ministry of Health & Family Welfare,
'FDA Bhawan', Kolta Road,
New Delhi-110 002.

Copy forwarded to :-

1. The Additional Secretary to the Government of India,
Ministry of Commerce & Industry,
Deptt. of Commerce, 'Udyog Bhawan',
New Delhi – 110 107. - Referring to this office letter of even no.2366 dt.09-9-2013, it is once again
requested to depute representative of MoC, DoC for the Meeting as 'Special Invitee' of the Board.
2. P.As' to Chairman / Deputy Chairman / Secretary.
3. System Analyst / programmer ... with the request to upload in the website.
4. Security Officer -- for information please.

[Ref. File No.3(3)/Sectt/2013]

Sd/= Secretary I/c.