



TEA BOARD
14, B.T.M.SARANI,
(Brabourne Road)
Kolkata – 700 001

Dated : 07.01.2016

OFFICE MEMORANDUM NO. 07/2016

Sub: Holidays to be observed by the Tea Board's
New Delhi office during the year 2016.

It has been decided that the holidays specified in the list overleaf will be observed in the Board's office at New Delhi during the year 2016.

In addition to the holidays detailed in the list overleaf, each officer/employee may be permitted to avail himself/herself of any two holidays to be chosen by him/her from the list of Restricted Holidays also given overleaf.


(J.K. Roy)
Section Officer(Estt)

Distribution:

1. All Members of the Board
 2. All the Departmental Heads in Head Office, Kolkata
(except Chairman, Dy. Chairman & Secretary) -With the request to circulate in
amongst the concerned officials
working under them.
 3. F.A. & C.A.O.
 4. Executive Directors, (NE)/Coonoor
 5. All Directors of Tea Promotion, Abroad
 6. All Zonal/Regional offices of the Board
 7. Dy. Director(Hindi)
 8. P.A.s to Chairman/Dy. Chairman/Secretary
 9. Security Officer
 10. System Analyst
 11. Telephone Room
 12. Secretariat Branch
 13. TBOA/TBEA/TBWA
 14. Establishment Branch(with spare copies)
- For display on NOTICE BOARD
- For uploading in the Board's Website.

(Ref. No. 9(1)/Estt/2015-2016)

**HOLIDAY LIST FOR THE CALENDER YEAR 2016
IN RESEPT OF BOARD'S NEW DELHI OFFICE**

Sl. No.	Date	Day	Name of the Festival	No. of Days
1	26.01.2016	Tuesday	Republic Day	1
2	24.03.2016	Thus day	Holi	1
3	25.03.2016	Fri day	Good Friday	1
4	13.04.2016	Wednesday	Vaisakhi/ Vishu	1
5	15.04.2016	Fri day	Ram Navami	1
6	20.04.2016	Wednes day	Mahavir Jayanti	1
7	06.07.2016	Wednesday	Idu'l Fitr	1
8	15.08.2016	Monday	Independence day	1
9	25.08.2016	Thursday	Janmashtami	1
10	12.09.2016	Monday	Id-ul-Zuha(Bakrid)*	1
11	02.10.2016	Sunday	Mahatma Gandhi's Birthday	1
12	11.10.2016	Tuesday	Dussehra	1
13	12.10.2016	Wednesday	Maharam	1
14	31.10.2016	Monday	Govardhan Puja	1
15	01.11.2016	Tuesday	Bhai Duj	1
16	14.11.2016	Monday	Guru Nanak's Birthday	1
17	13.12.2016	Tuesday	Milad-Un-Nabi or Id-E-Milad(Birthday	1

* Subject to change depending on sighting of MOON.

NB: This list does not include Buddha Purnima,Deeepavali and Christmas which fall on closed holiday

RESTRICTED HOLIDAYS

Sl. No.	Date	Day	Name of the Festival	No.of Days
1	01.01.2016	Friday	New Year's Day	1
2	14.01.2016	Thursday	Makar Sankranti	1
3	15.01.2016	Friday	Pongal	1
4	16.01.2016	Saturday	Guru Govinda Singh's Birthday	1
5	12.02.2016	Friday	Basant Panchami/Sri Panchami	1
6	19.02.2016	Friday	Sivaji Jayanti	1
7	22.02.2016	Monday	Guru Ravida's Birthday	1
8	04.03.2016	Friday	Swami Dayananda Sarawati Jayanti	1
9	07.03.2016	Monday	Maha Shivaratri	1
10	23.03.2016	Wednesday	Holika Dahan. Dolyatra	1
11	08.04.2016	Friday	Chaitra Sukladi/ Gudi Padava/Ugadi/Chand	1
12	14.04.2016	Thursday	Masadi/Vaisakhadi. Bahag Bihu(Assam)	1
13	21.04.2016	Thursday	Hazarat Ali's Birthday	1
14	01.07.2016	Friday	Jamat-UI-Vida	1
15	17.08.2016	Wednesday	Parsi New Year's day/Nauraj	1
16	18.08.2016	Thursday	Rakasha Bandhan	1
17	05.09.2016	Monday	Ganesh Chaturthi/Vinayaka Chatirthi	1
18	14.09.2016	Wednesday	Onam	1
19	08.10.2016	Saturday	Dussehra (Mahasaptami)	1
20	10.11.2016	Monday	Dussehra(Maha Navami)	1
21	19.10.2016	Wednesday	Karaka Chaturthi(Karva Chouth)	1
22	29.10.2016	Saturday	Deepavali South Indian)	1
23.	24.11.2016	Thursday	Guru Teg Bahadur's Martyrdom day	1
24.	24.12,2016	Saturday	Christmas Eve	