

M E M O R A N D U M

Shri Diganta Kumar Bora, Farm Supervisor attached to Board's Darjeeling Tea Research and Development Centre, Kurseong resigned from the services w.e.f. 16th August, 2011 is hereby allowed to be paid cash equivalent of leave salary in respect of (the total of Earned leave and Half Pay leave at his credit not exceeding 150 days) Earned Leave for **20 days at his credit on the date of his resignation** and therefore **he is entitled to get 10 days cash equivalent to his leave salary** in terms Swamy's FR & SR Part-III leave rules, para 7 "when an employee resigns or quits service on his own accord, the lumpsum cash payment will be only to the extent of half of the earned leave at his credit subject to a maximum of 150 days in addition to the number of days for which encashment was availed along with LTC, on the date of cessation from service. HPL will lapse".

Sd/-
(B.K.Biswas)
Assistant Secretary

Distribution:

1. Diganta Kumar Bora,
Vill: Bhotagaon,
P.O. Uraigaon,
Dist.: Nagaon, Assam.
Pin – 782 001.
2. Project Director, Kurseong.
3. F.A. & C.A.O.
4. Sr. Accounts Officer.
5. In-charge, Pay Section, Finance Branch.
6. T.B.E.A./T.B.W.A.
7. System AnalystFor uploading in the Board's Website.
8. Establishment Branch (with spare copies).