



TEA BOARD
14, B.T.M.SARANI,
(Brabourne Road)
Kolkata – 700 001

Dated : 07.01.2016

OFFICE MEMORANDUM NO. 09/2016

Sub: Holidays to be observed by the Tea Board's offices at Coonoor, Chennai, Tirumala, Coimbatore, Kotagiri, Kundah & Gudalur during the year 2016.

It has been decided that the holidays specified in the list overleaf will be observed in the Board's offices at Coonoor, Chennai, Tirumala, Coimbatore, Kotagiri, Kundah & Gudalur during the year 2016.

In addition to the holidays detailed in the list overleaf, each officer/employee may be permitted to avail himself/herself of any two holidays to be chosen by him/her from the list of Restricted Holidays also given overleaf.


(J.K. Roy)
Section Officer(Estt)

Distribution:

1. All Members of the Board
2. All the Departmental Heads in Head Office, Kolkata (except Chairman, Dy. Chairman & Secretary) -With the request to circulate in amongst the concerned officials working under them.
3. F.A. & C.A.O.
4. Executive Directors, (NE)/Coonoor
5. All Directors of Tea Promotion, Abroad
6. All Zonal/Regional offices of the Board
7. Dy. Director(Hindi)
8. P.A.s to Chairman/Dy. Chairman/Secretary
9. Security Officer - For display on NOTICE BOARD
10. System Analyst - For uploading in the Board's Website.
11. Telephone Room
12. Secretariat Branch
13. TBOA/TBEA/TBWA
14. Establishment Branch(with spare copies)

(Ref. No. 9(1)/Estt/2015-2016)

HOLIDAY LIST FOR THE CALENDAR YEAR 2016 IN RESPECT OF BOARD'S OFFICES AT
COONOOR, CHENNAI, TIRUMALA, COIMBATORE, KOTAGIRI, KUNDAH & GUDALUR.

Sl. No.	DATE	DAY	NAME OF THE FESTIVAL	NO OF DAYS
1.	01.01.2016	Friday	New Year's Day	1
2.	15.01.2016	Friday	Pongal	1
3.	26.01.2016	Tuesday	Republic Day	1
4.	25.03.2016	Friday	Good Friday	1
5.	08.04.2016	Friday	Telugu New Year's Day	1
6.	14.04.2016	Thursday	Tamil New Year's Day	1
7.	19.04.2016	Tuesday	Mahaveer Jayanthi	1
8.	07.07.2016	Thursday	Ramjan	1
9.	15.08.2016	Monday	Independence Day	1
10.	25.08.2016	Thursday	Krishna Jayanthi	1
11.	05.09.2016	Monday	Vinyagar Chathurthi	1
12.	13.09.2016	Tuesday	Bakrid*	1
13.	02.10.2016	Sunday	Gandhi Jayanthi	1
14.	10.10.2016	Monday	Ayudha Pooja	1
15.	11.10.2016	Tuesday	Vijaya Dasami	1
16.	12.10.2016	Wednesday	*Moharam*	1
17.	12.12.2016	Monday	Milad-Un-Nabi	1

*Subject to change depending on sighting of **MOON**.

N.B. This list does not include Id-UI-Fitre which falls on holiday.

RESTRICTED HOLIDAYS

Sl. No.	DATE	DAY	NAME OF THE FESTIVAL	NO OF DAYS
1.	14.01.2016	Thursday	Makara Sankranti	1
2.	12.02.2016	Friday	Basant Panchami	1
3.	19.02.2016	Friday	Shivaji Jayanti	1
4.	22.02.2016	Monday	Guru Ravi Das Birthday	1
5.	04.03.2016	Friday	Swami Dayananda Saraswati Jayanti	1
6.	07.03.2016	Monday	Maha Sivarathri	1
7.	23.03.2016	Wednesday	Holika Dahan, Dolyatra	1
8.	13.04.2016	Wednesday	Vaisakhi/Vishu	1
9.	21.04.2016	Thursday	Hazarat Ali's Birthday	1
10.	01.07.2016	Friday	Jamat-UI-Vida	1
11.	06.07.2016	Wednesday	Ratha Yatra	1
12.	17.08.2016	Wednesday	Parsi New Year's Day/Nauraj	1
13.	18.08.2016	Thursday	Raksha Bandhan	1
14.	14.09.2016	Wednesday	Onam	1
15.	19.10.2016	Wednesday	Karaka Chaturthi	1
16.	31.10.2016	Monday	Govardhan Pooja	1
17.	01.11.2016	Tuesday	Bhai Duj	1
18.	24.11.2016	Thursday	Guru Teg Bahadur's Martyrsom Day	1