



TEA BOARD
14, B.T.M. SARANI
KOLKATA- 700 001

Ref No: 1/33/2013/SO

Date: 19.12.2019

NOTICE INVITING QUOTATION NO:03/Security/2019

NOTICE FOR PROCUREMENT AND INSTALLATION OF ELECTONIC SURVEILLANCE SYSTEM AT TEA BOARD'S OFFICE AT KOLKATA

Sealed quotations are invited from reputed service providers/agencies having a minimum experience of 2(two) years in the installation of CCTV cameras for undertaking the job of installation of electronic surveillance system-IP driven cameras at 14, BTM Sarani, Kolkata-700 001. Quoted price should be excluding applicable GST.The description of the electronic surveillance system-IP driven cameras and the site of installation is furnished below:

IP Driven -ELECTRONIC SURVEILLANCE SYSTEM

| SL No | Description | Qty |
|-------|--|----------|
| 1. | <u>DAHUA / CP PLUS IP BASED Network IR Dome Camera</u> ⇒ 2.0 Megapixel ⇒ H.265+ Compression (consumes 90% lesser Space) ⇒ Max 25/30fps ⇒ 3.6mm fixed lens ⇒ Max. IR LEDs Length upto 20m | 18 Nos. |
| 2. | <u>DAHUA / CP PLUS IP BASED Network IR Bullet Camera</u> ⇒ 2.0 Megapixel ⇒ H.265+ Compression (consumes 90% lesser Space) ⇒ Max 25/30fps ⇒ DWDR, Day/Night(ICR), 3DNR, AWB, AGC, BLC ⇒ 3.6mm fixed lens ⇒ Max. IR LEDs Length upto 30m | 4 Nos. |
| 3. | <u>IP BASED 1U NVR 32 Channel</u> ⇒ H.265/MJPEG dual codec decoding ⇒ Up to 8Mp resolution preview & playback ⇒ HDMI/VGA simultaneous video output ⇒ 4/8/16 channel synchronous real time playback, GRID interface ⇒ ONVIF Version 2.4 conformance ⇒ Multiple network monitoring: Web viewer, CMS(DSS/PSS) & DMSS | 1 No. |
| 4. | Surveillance Hard Disk Drive 4000 GB | 1 No. |
| 5. | 18.5 / 19" LED Monitor with HDMI | 1 No. |
| 6. | Network Connectors | 48 Nos. |
| 7. | 4K HDMI Cable 3Mtr. | 1 No. |
| 8. | Unmanaged Network PoE Switch 16 Port | 1 No. |
| 9. | Unmanaged Network PoE Switch 8 Port | 1 No. |
| 10. | Network Rack with complete accessories 2U | 1 No. |
| 11. | Network Rack with complete accessories 6U | 1 No. |
| 12. | PVC Box with center cut | 22 Nos. |
| 13. | UTP CAT Vi Cable | 1100 Mtr |
| 14. | 2 core Power Cable | 100 Mtr |
| 15. | PVC Pipe/Case/Nail Clip Wiring with Materials | 1300 Mtr |
| 16. | One Time Testing, Installation & Commissioning Charges (Exclude Cabling) | 1 Job |

LOCATION OF INSTALLED CAMERAS DETAIL

| Sl | Location Detail | Dome Camera | Bullet Camera |
|----|--|-------------|---------------|
| 1. | Building Entrance | | 1 |
| 2. | Reception & Common Area | 2 | |
| 3. | Back Entrance | 1 | |
| 4. | Parking Area | | 2 |
| 5. | Behind Parking Iron Staircase | | 1 |
| 6. | Basement Stores | 1 | |
| 7. | Staircase (Basement to 9 th floor) | 10 | |
| 8. | Lift Lobby(6 th to 9 th floor) | 4 | |
| | Total | 18 | 4 |

INSTRUCTION TO BIDDERS

1. The bidder has to deposit an amount of Rs.500/- (Rupees five hundred only) as Tender Fees which will be **non-refundable. The quotation submitted without tender fees will be outrightly rejected.**
2. The bidder has to deposit an amount of Rs.7,000/- (Rupees seven thousand only) as Earnest Money Deposit Fees. The Earnest Money Deposit will be refunded to the successful and unsuccessful bidder after the issuance of work order to the selected bidder.
3. Tender Fees and Earnest Money Deposit should be deposited to the Tea Board in the Tea Board Tea Fund Disbursement A/c, IFSC- SBIN0000144, A/c No.11107799318 by NEFT/RTGS and UTR No. has to be intimated by Email at teaboardfin@gmail.com & tbiestate2018@gmail.com. One copy of UTR No. or other receipt should be attached along with the quotation duly sign by the authorized signatory as proof of depositing Tender Fees and Earnest Money Deposit along with the quotation.
4. The bidders who are registered with National Small Industries Corporation (NSIC) under Single point Registration Scheme may be exempted from earnest money deposit. A proof regarding valid registration certificate with NSIC under Single Point Registration for the Tendered Item will have to be attached along with the bid. Any Small Scale Industry/Firm claiming exemption from payment of bid security should submit the copy of the current registration with NSIC for the tendered items.
5. Before issuance of the work order, the successful bidder should deposit 10% of the quoted amount in the form of Bank draft/Pay order to be drawn in favour of "Tea Board Kolkata" or in the Tea Board "Tea Fund Disbursement A/c," IFSC- SBIN0000144, A/c No.11107799318 by NEFT/RTGS as performance security deposit. The performance security money will be refunded after the successful completion of the warranty period of 1 year.
6. Tea Board, Kolkata reserves the right to cancel the tender process at any time, without assigning any reasons thereof.

7. The successful tenderer cannot sublet his contract to the other person.
8. Before submitting the quotations, the bidder should visit the site. The site visit timing will be 2.30 PM to 5.00 PM from Monday to Friday with due permission of the Estate Officer./Asst. Secretary.
9. The bid document will be out rightly rejected if the head office of the bidding company/firm/agency is not located at Kolkata and Tender Fees & Earnest Money not deposited by the bidding company/agency. In case the successful tenderer declines the offer of Contract, for whatsoever reason(s), his EMD will be forfeited.
10. The firm/agency is required to furnish the details as Annexures A, B, C, and D.
11. Each page of the quotations and annexures should be duly signed and attested by the authorized signatory of the agency/company.
12. The sealed quotation is to be submitted to the Secretary, Tea Board, 14, B.T.M. Sarani Kolkata- 700 001 on or before 1 PM on 12.01.2020 in the tender box at the Ground floor of Tea Board Head Office. The quotations will be opened on the same day i.e. 12.01.2020 at 3.15 PM.

By order
Secretary

ANNEXURE – A

TECHNICAL BID FORM

| <u>COMPREHENSIVE AMC SERVICES FOR ROOM A.Cs AT TEA BOARD INDIA,KOLKATA</u> | | |
|---|--|---------|
| Sl.No. | Document | Details |
| 1 | Self-attested scanned copy of receipt of EMD Deposit | |
| 2 | Self-attested scanned copy of receipt of Tender Fee Deposit | |
| 3 | Name of Tendering Company/ Firm | |
| 4 | Name of Owner / Partner / Directors | |
| 5 | Address of Office/ Offices Full Particulars of Office Including Telephone No. Fax No & E-Mail | |
| 6. | Self-attested scanned copy of GST Registration No. | |
| 7. | Self-attested scanned copy of Pan Card | |
| 8. | Bank Details with copy of cancelled cheque | |
| | Bank Account No. | |
| | Name & Address of the Bank | |
| | IFSC Code. | |
| 9. | Self-attested scanned copy of Agreement an Work Order Showing Experience of at least 3 Years in Public Sector/Govt./SemiGovt/Private | |
| 10. | Self-attested copy of License Issued by the Licensing Authority, if any. | |

Date :

Full name of authorized signatory with

Place:

Signature and seal

DECLARATION

Shri

Proprietor/Partner/Director / Authorized Signatory of _____ is competent to

Sign this declaration and execute this tender document; _____

- a. I have carefully read and understood all the terms and conditions of the tender including contract agreement and hereby convey my acceptance of the same.
- b. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
- c. I have apprised myself fully about the job to be done during the tenure of period of agreement and also acknowledge bearing the consequences of nonperformance or deficiencies in services on my part.
- d. Company/firm has done the contract satisfactorily/ disciplinary and not have been blacklisted in the past by any of the clients.

Date :

(Signature of authorized signatory)

Place:

Name :

Designation :

Seal :

Firm Name & Address :

UNDERTAKING: (To be submitted in non-judicial stamp paper of Rs. 100/-)

To,
The Secretary,
Tea Board of India,
14, B.T.M. Sarani,
Kolkata-700001.

Sir,

I/We do hereby solemnly declare and undertake that:

1. The terms & conditions of the tender is acceptable in complete. If any information in the tender submitted by me is found incorrect/false, at any time, the tender/ contract is liable to be rejected.
2. The firm is in this business since last three years.
3. The firm is not black listed in any Govt. org. /institution.
4. I/We give the rights to the Tea Board of India, Kolkata to forfeit the performance security deposited by me/us if any delay/failure occurs on my/our part to supply the items within the prescribed time or the items of desired quality.

Date :

(Signature of authorized signatory)

Place:

Name :

Designation :

Seal :

Firm Name & Address :

FINANCIAL BID FORM (PRICE SCHEDULE-BOQ)

Tender Inviting Authority : Tea Board of India,Kolkata

Name of Work : Installation of electronic surveillance system-IP driven cameras at Tea Board of India,Kolkata

NIQ No :03/Security/2019

Name of the Bidder/Bidding Firm/Company:

IP Driven -ELECTRONIC SURVEILLANCE SYSTEM

| SL No | Description | Qty | Rate (in Rs.) | Amount (in Rs.) |
|-------------------------------|--|----------|---------------|-----------------|
| 1. | <u>DAHUA / CP PLUS IP BASED Network IR Dome Camera</u> ⇒ 2.0 Megapixel ⇒ H.265+ Compression (consumes 90% lesser Space) ⇒ Max 25/30fps ⇒ 3.6mm fixed lens ⇒ Max. IR LEDs Length upto 20m | 18 Nos. | | |
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| 16. | One Time Testing, Installation & Commissioning Charges (Exclude Cabling) | 1 Job | | |
| TOTAL exclusive of GST | | | | |
| TOTAL inclusive of GST | | | | |

Note: Payment will be released after the satisfactory completion of the job and submission of the bill by the firm/company.

Date :

(Signature of authorized signatory)

Place:

Name :

Designation :

Seal :

Firm Name & Address :