

Ref. No. 1/44/2003/1/SO

NOTICE

Sealed tenders are invited for AMC of 3 Nos. passenger lifts with operators at Tea Board, HO, Kolkata. Please visit web site www.teaboard.gov.in for details. Tender should be submitted to the Secretary, Tea board, 14, B.T.M. Sarani, Kolkata-700001 by 18.10.2016 at 1 PM and will be opened on the same day at 3.00 PM.

Kolkata

Dated: 05.10.2016

By Order

Secretary

Tender of AMC for 3 Nos. Passenger Lifts with operators at Tea Board H.O.

The Board has three passenger lifts made by Express Engineering(England) stationed in its Head Office building at Kolkata. Out of the said three lifts, two are in front with capacity to carry eight persons at a time and the remaining one is stationed at the rear of the building capacity to carry five persons at a time **are required to be operated (whenever necessary) and maintained round the clock (24X7) with 24 hours manning by operators.** The Annual Maintenance Contract will be operational under the following terms and condition during the engagement.

1. The scope of the work is to operate and maintain all the three passenger lifts to be perfect, smooth, mechanically efficient, the Board intends to engage maintenance/ service contractor capable of handling such type of lifts and providing lift attender.
2. The agency will maintain and upkeep three passenger lifts at Board's H.O. Building at a monthly rate with a provision of keeping Two mechanics-cum-operator during office hours and one mechanic-cum-operator for the rest of the period.
3. The AMC will remain valid for a period of one year from the date of acceptance.
4. The agency will depute skilled mechanics regularly every for general servicing and maintenance of the lifts and to adjust mechanical defects arising out of continuous running of the lifts. The agency shall also undertake that as and when the lifts become inoperative on any day and a report either oral or written given by the Board, they will rectify the same and advise the about possible rectification measures, so that the operation of the lifts restored accordingly.
5. The agency shall depute skilled mechanics for maintenance and servicing of the lifts once in every month, hence the duration of such service will not be less than 3 days a month. However, this period of 3 days may get upwards revision depending on the condition of the lifts and its servicing to make it fully functional.

6. The agency shall submit written advice to Board for minor and major defects of the three passenger lifts, along with estimates of remedial steps, during carrying out the job for such repair and carryout after approval of the estimate and written order placed to the concern.
7. The agency will renew licenses of the lifts with prior intimation to the Board of their professional fees towards renewal of license.
8. The agency shall undertake monthly servicing and other minor repair works during Board's holidays.
9. The performance of the agency shall be assessed by the Inspector of Lifts, Government of West Bengal against payment of their inspection charges to be borne by the Board and the report shall be final and binding on both.
10. The monthly bill to be paid to the agency on submission of the same duly endorsed by the Electrician of the Board and the said bill is to be paid to the agency within 15 days from the date of submission.
11. Service Tax and Swachh Bharat cess to be paid in addition to the maintenance charges as applicable time to time.
12. Security deposit for the amount of equal to monthly payment is to be deposited with the Board before commencement of engagement. The security deposit will be refunded at the time termination/expiry of the AMC.
13. The agency will continue to provide services after expiry of contract at least for a period of two months with the same terms and conditions, till an alternative arrangement is made.
14. An amount of Rs. 12,000/- should be deposited along with the tender against EMD.

Secretary
Tea Board, Kolkata.

