



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

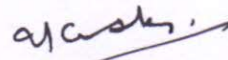
Dated : 20.03.2020

OFFICE MEMORANDUM NO. 35/2020

The undersigned is directed to state that in the exigencies of Board's work and on administrative requirement, the Board's Zonal Office, Siliguri has been shifted from its previous office premises to the premises of Tea Board's Quality Control Laboratory at the following address :-

**Tea Board, Zonal Office,
Quality Control Laboratory Building,
Tea Park, Bhola More, Behind NJP Railway Station,
P.O. : Sahudangi Hat, Siliguri-735 135,
Dist. : Jalpaiguri, West Bengal.
e-mail ID : siliguriteaboard@gmail.com**

Accordingly, all concerned of the Tea Board are hereby requested to please communicate any correspondences relating to Tea Board, Zonal Office, Siliguri to the aforesaid address with immediate effect.


(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution :-

1.	All HoDs in Board's HO, Kolkata (excepting Dy. Chairman)	With the request to please bring the contents of this Office Memorandum amongst all concerned working under them.
2.	Executive Director, Guwahati & Coonoor	
3.	FA & CAO	
4.	Director of Tea Development	
5.	All Regional/Sub-Regional Offices of the Board	
6.	All Members of the Tea Board	
7.	All Tea Producers/Traders Association	With the request to please bring the contents of this Office Memorandum amongst their all members.
8.	Secretary to Dy. Chairman & Secretary	
9.	Secretariat Branch	
10.	IT Cell	With the request to upload in Board's website.
11.	TBEA/TBWA	
12.	Estt. Branch	with spare copies

Ref. File No. 28(9)/Estt/2017