

Tea Development & Promotion Scheme
Component: Small Growers Development
Sub- Component: Setting up of self help group of
small tea growers
APPLICATION FORM

1	Year of Application:	
2	Name of the Society/ Self Help Group:	
3	Registration Number of the society/ Self - help Group : (Please attach a copy of the registration certificate issued by the register of societies / N.O.C. from society for groups having affiliation with it)	
4	Name and address of the Society/ Self-help group with telephone No.	
5	Total number of members of the Society / Self- help Group	
6	Status of Tea Board Identification card issued to individual Growers.	
	a. Registered with Tea Board	
	b. Land revenue receipt and land possession certificate obtained from the state Government.	
	c. N.O.C. receipt from State Government & applied registration to Tea Board.	
7	Total No of Grower members	
8	Total area under Tea belonging to the members of the society.	
9	Average quantity of leaf harvested/ dry during peak season (from July to September):	
10	Name & Address of the Tea factory to whom the Green leaves are being sold.	
11	Quantity of G.L sold and average sale Price during the year.....	
12	Average quantity of leaf harvested per day (240 days in a year)	
13	Area of operation: (Name of village/ Sub division / District) and Distance from field to center. (Please submit a map drawn not to scale showing the position of the member's field in dot marks and demarcating the position of the leaf sheds to be constructed)	

14	Name of the Bank with account Number & Branch. (Please submit a copy of the bank pass book/ balance statement)
15	Commencement date of activity by the society / self-help group.
16	Name of the Representative of the Tea Board present in the Executive committee of Self Help Gr.
17	Particulars of the items applied for:

Sl. No	Description of the items	No of Units required	Value total (in Rs)	Subsidy (in Rs.)	Name of the Supplier/ Contractor
1					
2					
3					
4					
5					
6					
7					
8					
Total					

DECLARATION

I/We hereby declare that the above mentioned particulars are true to the best of my/our knowledge and also declare that I/We will strictly abide by the terms and conditions laid down in the Scheme.

Signature -----

Name -----

Designation -----

Full Address -----

Documents to be submitted along with the application:

1. Duly filled in application in the prescribed format and signed by the authorized signatory with seal & date.
2. Photocopy of the certificate regarding Registration of the garden with Tea Board. Land document (title deeds) or possession certificate issued by land revenue department in support of ownership of Tea Garden. Copy of the Identification card issued by Tea Board(if available).
3. Attach a copy of the Registration Certificate issued by the Register of societies/ NOC from Society for groups having affiliation with it.
4. Submit a map drawn not to scale, showing the position of the member's field in dot marks and demarcating the position of the leaf sheds to be constructed.
5. Submit a copy of the bank Pass Book / Balance statements
6. A Detail list of Grower members of SHGs along with command area and copies of Identification card issued by Tea Board
7. A declaration by the applicant SHG that they will comply with the plant protection code (PPC) guidelines.
8. Original current quotation of the supplier for the applied items.