




TEA BOARD INDIA
14, Biplabi Trailokya Maharaj Sarani,
Kolkata – 700 001

Dated : 27/10/2020

Office Order No. 18/2020

The undersigned is directed to state that during the period of absence of Shri Sanjio Kumar, Executive Director, Tea Board, Guwahati from 10/11/2020 to 25/11/2020 for proceeding 16 days earned leave, Shri Dipankar Mukherjee, DDTD, Tea Board, Guwahati will look after the duties and responsibilities to the post of Executive Director, Tea Board, Guwahati in addition to his normal duties.

Shri Dipankar Mukherjee, DDTD will hold the similar financial and administrative power as is presently hold by Shri Sanjio Kumar, in discharging the duties and responsibilities to the post of Executive Director, Tea Board, Guwahati during the period from 10/11/2020 to 25/11/2020.


(Dr. Rishikesh Rai)
Secretary

Distribution :

1.	Shri Sanjio Kumar, Executive Director, Tea Board, Guwahati	For information and necessary action please.
2.	Shri Dipankar Mukherjee, DDTD, Tea Board, Guwahati	
3.	Executive Director, Coonoor	
4.	Director of Tea Development	
5.	DDTD (Siliguri, Dibrugarah, Tinsukia, Palampur)	
6.	Special Officer (NWI), New Delhi	
7.	Secretary to Dy. Chairman, PA to FA&CAO and Secretary.	
8.	T.B.E./T.B.W.A	
9.	IT Cell	With the request to upload the Board's website.
10.	Establishment Branch	With spare copies.

Ref No : Estt./PR/K-172/Leave