



TEA BOARD INDIA
14, Biplabi Trailokya Maharaj Sarani,
Kolkata – 700 001

Dated : 01/01/2021

Office Order No. 01/2021

The undersigned is directed to state that during the period of absence of Shri Dina Moni Kakati, ADTD from 11/01/2021 to 05/02/2021 for proceeding on 26 days Earned Leave, Shri Rakesh Kumar, ADTD, Head Office, Kolkata will look after the duties and responsibilities of Shri Dina Moni Kakati, ADTD, Head Office, Tea Board in addition to his normal duties.

(Dr. Rishikesh Rai)
Secretary

Distribution :

1.	Shri Shri Rakesh Kumar, ADTD, Head Office, Kolkata	For information and necessary action please.
2.	Shri Dina Moni Kakati, ADTD, Head Office, Kolkata	
3.	Director of Tea Development, Head Office, Kolkata	For information and necessary action please.
4.	Secretary to Dy. Chairman, PA to FA&CAO and Secretary.	
5.	T.B.E./T.B.W.A	
6.	IT Cell	With the request to upload the Board's website.
7.	Establishment Branch	With spare copies.

Ref No : Estt./PR/K-145/Leave