




Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated : 02.05.2019

OFFICE ORDER NO. 17/2019

The undersigned is directed to state that in order to utilize the Board's existing infrastructure and better execution of Board's developmental as well as research activities, it has been decided by the competent authority to shift the Board's Regional Office, Siliguri from its existing premises to the premises of Board's Quality Control Laboratory at Tea Park, Siliguri along with the existing officers and staff members by way of shifting of all existing furniture/fixture to the Board's Quality Control Laboratory, Siliguri.

However, the entire shifting process has to be completed within 31.05.2019.


(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution :-

1.	DDTD, Siliguri	For information and necessary action towards shifting of Board's Office, Siliguri to the premises of Board's QCL, Siliguri and also initiate necessary action towards uploading tender documents for renting out the existing office accommodation of Tea Board, Siliguri to the highest bidder, preferably Govt. organisation. Necessary action may also be taken to inform all the tea industry stakeholders and other related Central and State Govt. offices after such shifting.
2.	Director (Research), QCL, <u>Siliguri</u>	With the request to please provide necessary space in Board's QCL, Siliguri for functioning the Board's Regional Office, Siliguri.
3.	Director of Tea Development	For information please.
4.	FA & CAO	
5.	Secretary to Dy. Chairman & FA & CAO	
6.	IT Cell	With the request to upload in Board's website
7.	Secretariat Branch	
8.	TBEA/TBWA/TBOA	
9.	Estt. Branch	With spare copies.

Ref. File No. 28(9)/Estt/2017