



TEA BOARD * INDIA

(Under Ministry of Commerce & Industry, Deptt. of Commerce, Government of India)
14, B. T. M. SARANI (Brabourne Road), Kolkata 700 001, West Bengal

P.O. Box No : 2172 :: STD Code : 033:Telefax No : 2221-5719
Tel. No : 2221-5717 (D) / 2235-1311 (Board): Website :: www.teaboard.gov.in

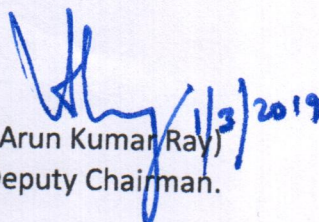
Office Order No.....10/2019

Dated 1st March 2019.

In my absence from Headquarters during my tour (ex-India) from 3rd March to 9th March 2019 (including journey time), all officers are requested to ensure that important works are not held up. Any information required by the Ministry including replies to VIP References/Parliament Question etc. have to be attended to and be sent to the Ministry etc., through Shri P. K. Sahoo, IOFS, FA&CAO, Tea Board, as the case may be. Any financial issues will be cleared by FA&CAO and ex-post-facto approval obtained.

A record of cases in which final orders are passed on my behalf will be kept so that covering ratification required under the Tea Act, Tea Rules and the Tea Board By-Laws, can be accorded on my return.

I am available over phone and email and orders on any matter can be obtained over email and matters should not be kept pending.


(Arun Kumar Ray)
Deputy Chairman.

Distribution:

1. The Secretary-in-Charge, Tea Board, Kolkata.
2. The FA&CAO, Tea Board, Kolkata.
3. All Officers of the Board in Head Office/Zonal Offices.

(File No.7(3)/Sectt./2018)