



TEA BOARD

14, Biplabi Trailokya Maharaj Sarani
Kolkata – 700001

Dated: 17/04/2017

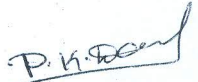
OFFICE ORDER NO: 09/2017

The undersigned is directed to say that in the exigencies of the Board's work, Shri Amiya Kumar Das, Financial Advisor & Chief Accounts Officer, Tea Board, who has been assigned to look after the job of Secretary, Tea Board on ad-hoc basis, is hereby delegated with the following financial/administrative powers for discharging of day to day activities and expenditures on different items being incurred by the Tea Board:-

FINANCIAL POWERS	
1.	Rs.50,000/- on recurring expenditures on each occasion
2.	Rs.1,00,000/- on non-recurring expenditures on each occasion (As per Office Order No.FIN/ORDER/2010-11/120112 dated: 12.01.2012)

ADMINISTRATIVE POWERS	
1.	He will enjoy all statutory and non-statory powers as applicable to Secretary, Tea Board and will discharge such duties.

The above arrangement is purely on temporary and ad-hoc basis.


(P. K. Dash)
Assistant Secretary

Distribution:

1.	Shri Amiya Kumar Das, Financial Advisor & Chief Accounts Officer Tea Board, Kolkata.
2.	All Officers of the Board in India (excepting Chairman-cum-Dy. Chairman)
3.	Secretary to Chairman-cum-Dy. Chairman
4.	Secretary's Personal Section
5.	All Directors of Tea Promotion attached to Board's offices abroad
6.	Secretariat Branch
7.	All Sub-Regional Offices of the Board
8.	Executive Directors (Coonoor & Guwahati)
9.	System Analyst, Tea Board ---- with the request to upload in the Board's Website.
10.	T.B.O.A./T.B.E.A./T.B.W.A
11.	Establishment Branch (with spare copies)
12.	File No.7(1)/Estt/89/Part-II