



TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata - 700001

Dated: 23.07.2021

OFFICE MEMORANDUM NO.58/2021

With reference to his appeal dated 01.07.2021, Shri C.S.Hariprakash (H-024), Deputy Director of Tea Development, attached to the Board's Zonal Office, Coonoor is hereby informed that the competent authority of Tea Board has been pleased to accept his prayer for voluntary retirement from services of the Board w.e.f. the afternoon of 31.10.2021.

(Signature)
(Dr. Rishikesh Rai)
Secretary (I/c)

Copy to :-

1	Shri C.S.Hariprakash (H-24), Deputy Director of Tea Development, Tea Board, Coonoor.	With the request to hand over the Board's Identity Card, other electronic devices, if any to the Board's Office, Coonoor and submit pension papers, duly filled in, at the earliest.
2.	Executive Director, Tea Board, Coonoor.	With the request to kindly submit his Service Book, duly updated, along with his PR File, Leave File, no demand certificate etc. to the Estt. Branch of Board's Head Office, Kolkata as early as possible.
3.	FA & CAO	For kind information please.
4	DTD	For kind information please.
5	A.O. (Pension)	With the request to forward the pension forms to Shri Hariprakash for submission.
6	Pay Section, Pension Section, PF Wing under Finance Branch	
7	Secretary to Dy. Chainman & Secretary	
8	IT Cell	With the request to upload in Board's website
9	Tea Board Employees' Co-operative Society Ltd.	
10	TBOA/TBEA	
11	Estt. Branch with spare copies	

File No.23(4)/Estt/2019