



TEA BOARD
14, B. T. M. Sarani,
Kolkata - 700 001

16th September, 2014

OFFICE ORDER NO. 20/ 2014

After release of Ms Neelam Meena, Deputy Chairman from Tea Board on completion of her deputation tenure on 21-09-2014, the post of Dy Chairman will fall vacant. It is therefore, directed that Shri A K Das, FA&CAO, Tea Board will look after all the work hitherto being looked after by the Deputy Chairman with effect from 22nd September, 2014 in addition to his normal duties on ad-hoc basis.

For smooth functioning of day to day official work, Shri A K Das, FA&CAO, may look after all the routine works of Tea Board including approval of tour programmes of Tea Board officials.

A record of cases in which final orders are passed may be kept so that covering ratification required under the Tea Act, Tea Rules and the Tea Board By-Laws, can be accorded during my presence at Tea Board, Head Office.

I am available over phone and e-mail and orders on any urgent matter can be obtained over e-mail and matters should not be kept pending.

This order will remain in force until Dy Chairman joins or until further order, whichever is earlier.

A handwritten signature in black ink, appearing to be 'Siddharth', written over a horizontal line.

(Siddharth)
Chairman

Shri A K Das,
FA&CAO,
Tea Board
Kolkata

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2. Estt Branch
3. S.O.(Sectt.) – Spare Copies
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6. P As. to Chairman/Dy. Chairman/Secretary