




Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated : 17.02.2021

OFFICE MEMORANDUM NO. 12 /2021

The undersigned is directed to state that in exigencies of the Board's work and on administrative requirement the following officials of Tea Board are hereby transferred in their existing capacity and basic pay with posting in Head Office and Regional Office of the Board with immediate effect as mentioned at Annexure-I

All the officials at Annexure-I are not eligible for admissible transfer grant/joining time as they had made appeal for transfer, for joining from their present place of posting to the place of posting on transfer.


(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution :-

1.	All officials as mentioned at Annexure-I	With the request to join their respective places of posting on transfer as early as possible.
2.	Executive Director, Coonoor	With the request to release the official at Sl. No. 6 at Annexure-I for enabling him to join at DTRDC, Kurseong as early as possible under intimation to Head Office.
3.	Executive Director (I/C), Guwahati	With the request to release the officials at Sl. No. 1, 2 & 4 at Annexure-I for enabling them to join in Head Office, Kolkata as early as possible.
4.	Director of Tea Development	For information please.
5.	FA&CAO In Charge	For information please.
6.	DDTD, Siliguri	With the request to take necessary action for releasing the official at Sl. No. 5 at Annexure-I for enabling him to join Head Office as early as possible.
7.	In-Charge, DTR&DC	With the request to release Sl. No. 3 at Annexure-I for enabling him to join Head Office and intimate the date of joining of Sl. No. 6 of Annexure-I at DTR&DC, Kurseong to the Head Office as early as possible.
8.	ADTD, Peermade, Islampur & Dibrugarh	For information and necessary action please.
9.	Assistant Secretary (I/C) & Estate Officer	For information please.
10.	I.T. Cell	With the request to upload in the Board's website.
11.	Secretary to Dy. Chairman	For kind information please.
12.	PA to FA&CAO/Secretary's Personal Section	For information please.
13.	Secretariat Branch	
14.	TBEA	
15.	Estt. Branch	With spare copies.

File No. 2(1)/Estt/2015/Part



Annexure-I

Sl. No.	Name & Designation	Present Place of Posting	Place of posting on transfer
1.	Shri Subir Kumar Sarkar, AAO	Guwahati	Establishment Branch, HO, Kolkata
2.	Shri Saikat Mondal, Assistant	Guwahati	Security Section, HO, Kolkata
3.	Shri Sandip Roy, JSA	DTR&DC	Licensing Section, HO, Kolkata
4.	Shri Subhra Deb Lahiri, AAO	Dibrugarh	Promotion Directorate, HO, Kolkata
5.	Shri Jagdish Lal Shaw, Sr. Assistant	Islampur	Licensing Section, HO, Kolkata
6.	Shri Subrata Goswami, Assistant	Peermade	DTR&DC, Kurseong