



Tea Board,  
14, BTM Sarani,  
Kolkata

Ref No.Estt/PR/P-130/2817

Date:10/03/2017

MEMORANDUM

With reference to his appeal dated 23/02/2017 Shri Yogendra Kumar Pandey, Sr. Assistant attached to the Board's Establishment Branch at Head Office, Kolkata is hereby informed that the Competent Authority has been pleased to accept his prayer for Voluntary Retirement from the services of the Board with effect from 31<sup>st</sup> March, 2017. He shall however not be able to commute a part of his Pension before 31<sup>st</sup> May, 2017.

  
(Priyanka Basu Ingty)  
Secretary

Distribution

1.	Shri Yogendra Kr. Pandey- With the request to hand over his Identity Card & Health Card to Assistant Secretary
2.	Sr. Accounts Officer- 03 (three) Copies
3.	Secretary to Chairman/ Secretary's Personal Section/ F.A & C.A.O
4.	Accounts Officer (Pay)
5.	Pension Cell
6.	T.B.E.A/T.B.W.A
7.	System Analyst- With the request to upload the same in Board's Website
8.	Establishment Branch- Spare Copies
9.	Tea Board Employees' Co-operative Society Ltd.