



Tea Board,  
14, BTM Sarani,  
Kolkata

Ref No. Estt/PR/H-22/ 888

Dated: 08/08/2017  
09

MEMORANDUM

In response to the appeal dated 4<sup>th</sup> August, 2017 Shri Surja Kumar Hansda, MTS attached to the Board's Establishment Branch, Head Office is hereby informed that the competent Authority of Tea Board has been pleased to accept his prayer for voluntary Retirement from the services of the Board with effect from the afternoon of 28<sup>th</sup> February, 2018.

P. K. Dash  
8-8-17

(P.K. Dash)

Asistant Secretary (I/C)

Distribution

1.	Shri Surja Kumar Hansda-	With the request to handover his Identity Card & Health Card to the Assistant Secretary
2.	Sr. Accounts Officer-	03 (three) Copies
3.	Accounts Officer (Pay)	
4.	TBEA/TBWA	
5.	Secretary to Dy. Chairman/Secretary	
6.	Tea Board Employees Co-operative Society Limited	
7.	System Analyst-	with the request to upload the Memorandum in Board's Website
8.	Establishment Branch-	Spare Copies