



Tea Board,  
14, BTM Sarani,  
Kolkata

Ref No.Esst/PR/G-140/525

Dated: 13/06/2017

MEMORANDUM

With reference to his appeal dated 9<sup>th</sup> June, 2017 Shri Narayan Chandra Ghosh, Sr. Assistant attached to Secretariat Branch, Head Office is hereby informed that the Competent Authority of Tea Board has been pleased to accept his prayer for Voluntary Retirement from the Services of the Board with effect from the afternoon of 31<sup>st</sup> July, 2017.

*P.K.D.*  
*13.6.17*  
(P.K. Dash)

Assistant Secretary (I/C)

Distribution

1.	Shri Narayan Chandra Ghosh-	With the request to handover his Identity Card & Health Card to his Controlling Officer
✓ 2.	System Analyst-	With the request to upload the Memorandum in the Board's Website
4.	Sr. Accounts Officer-	03 (three) copies
5.	Accounts Officer(Pay)	
6.	Secretary to Dy. Chairman/ Secretary (I/C)	
7.	T.B.E.A/ T.B.W.A	
8.	Establishment Branch-	With spare copies
9.	Tea Board Employees Co-operative Society Limited	