



Tea Board,
14, BTM Sarani,
Kolkata

Ref No. Estt/PR/G-129/ 2701

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Dated: 17/02/2017

MEMORANDUM

With reference to his appeal dated 20th January, 2017 Shri Sudip Goswami, Assistant Administrative Officer, Tea Board, Packing Section under Directorate of Tea Promotion is hereby informed that the Competent Authority has been pleased to accept his prayer for Voluntary Retirement from the services of, the Board with effect from 1st May, 2017.


(Priyanka Basu Ingty)
Secretary

1.	Shri Sudip Goswami- with the request to handover his Health Card & Identity Card provided by the Board to Assistant Secretary
2.	Secretary to Chairman/ Secretry's Personal Section/ F.A. & C.A.O
3.	Sr. Accounts Officer- 03 copies
4.	Accounts Officer (Pay)
5.	Pension Section
6.	System Analyst- With the request for uploading the same in Board's website
7.	Establishment Branch- Spare Copies
8.	T.B.E.A/T.B.W.A