



Tea Board,  
14, BTM Sarani,  
Kolkata

Ref No.Esst/PR/B-253/ 14

Dated: 09/06/2017

MEMORANDUM

With reference to his appeal dated 31<sup>st</sup> May, 2017 Shri Sunil Kumar Biswas, Sr. Assistant, Tea Board Regional Office at Guwahati is hereby informed that the Competent Authority of Tea Board has been pleased to accept his prayer for Voluntary Retirement from the Services of the Board with effect from the afternoon of 31<sup>st</sup> August, 2017.

P.K. Dash  
9.6.17  
(P.K. Dash)

Assistant Secretary (I/C)

Distribution

1.	Shri Sunil Kumar Biswas-	With the request to handover his Identity Card & Health Card to his Controlling Officer
2.	The Executive Director, Guwahati	
3.	System Analyst-	With the request to upload the Memorandum in the Board's Website
4.	Sr. Accounts Officer-	03 (three) copies
5.	Accounts Officer(Pay)	
6.	Secretary to Dy. Chairman/ Secretary (I/C)	
7.	T.B.E.A/ T.B.W.A	
8.	Establishment Branch-	With spare copies
9.	Tea Board Employees Co-operative Society Limited	