



Tea Board,  
14, BTM Sarani,  
Kolkata

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Ref No. Estt/PR/B-212/391

Dated: 22/05/2017

MEMORANDUM NO.

With reference to his appeal dated 15/05/2017 Shri Partha Basu, Sr. Assistant attached to the Board's Promotional Directorate, Head Office at Kolkata is hereby informed that the Competent Authority of Tea Board has accepted his prayer of Voluntary retirement from the services of the Board with effect from the afternoon of 31<sup>st</sup> July, 2017. Shri Partha Basu is however not eligible to commute a part of his pension before 15/08/2017.

*P.K. Dash*  
22.5.17

(P.K. Dash)

Aistant Secretary (I/C)

Distribution

1.	Shri Partha Basu-	With the request to hand over the Identity Card & Health Card to the Assistant Secretary at the time of superannuation.
2.	Sr. Accounts Officer-	03(three) copies
3.	Secretary to Deputy Chairman/ Ex- Assistant to Secretary & F.A. & C.A.O	
4.	Accounts Officer(Pay)	
5.	T.B.E.A/ T.B.W.A	
6.	System Analyst-	With the request to upload the Memorandum in the Board's Website.
7.	Tea Board Employees' Co-operative Society Limited	
8.	Establishment Branch-	With spare copies.