



Tea Board  
14, Biplabi Trailokya Maharaj Sarani,  
Kolkata-700 001


Dated : 14.08.2019

**OFFICE MEMORANDUM NO. 87/2019**

The undersigned is directed to state that in exigencies of the Board's work and on administrative requirement, the following officers, attached to the Board's Zonal and Regional Offices are hereby transferred in their existing capacities and basic pay to the new places of posting as mentioned against each with immediate effect :-

Sl. No.	Name & designation	Present place of posting	Place of posting on transfer
1.	Shri C.S. Mitra, Dy. Director of Tea Development (P)	Regional Office, Jalpaiguri	Head office, Kolkata
2.	Shri R. Selvam, Assistant Director of Tea Development	Zonal Officer, Coonoor	Regional Office, Jalpaiguri

They will be eligible for admissible Transfer Grant, TA, Joining Time etc. as per extant norms for joining to their new places of posting.

  
(Dr. Rishikesh Rai)  
Secretary (I/C)

**Distribution :-**

1.	Officers listed above	With the request to join their respective places of posting on transfer as early as possible.
2.	Executive Director, Coonoor (I/C)	With the request to please release Shri R. Selvam, ADTD from Board's Zonal Office, Coonoor under intimation to the Estt. Branch of Board's Head Office, Kolkata as early as possible.
3.	Director of Tea Development	With the request to please release Shri C.S. Mitra, DDTD from Board's Regional Office, Jalpaiguri as early as possible and intimate the date(s) of his joining along with Shri Selvam, ADTD to the Estt. Branch as early as possible.
4.	DDTD, Siliguri	
5.	Executive Director, Guwahati	
6.	F.A & C.A.O	
7.	Accounts Officer (Pay)	
8.	I.T. Cell	With the request to upload in the Board's website.
9.	Secretary to Dy. Chairman/Secretary	
10.	Secretariat Branch	
11.	TBEA/TBWA/TBOA	
12.	Estt. Branch	With spare copies.

Ref. File No. 2(1)/Estt/2015/Part