




Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated : 14.08.2019

OFFICE MEMORANDUM NO. 86/2019

The undersigned is directed to state that in exigencies of the Board's work and on administrative requirement, Shri A.J. Rao, Assistant Statistical Officer, attached to the Statistics Branch of Board's Head Office, Kolkata will look after the duties and responsibilities of Statistician/Statistics Branch as an In-charge in addition to his normal duties with immediate effect until further orders in this regard without any additional financial benefit.


(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution :-

1.	Shri A.J. Rao, ASO, Statistics Branch, Kolkata.	With the request to please take over the charge of Statistics Branch from Shri A. Rajan, Statistician as early as possible.
2.	Shri A. Rajan, Statistician, Tea Board, Kolkata.	With the request to please hand over the charge of Statistics Branch to Shri A.J. Rao ASO as early as possible.
3.	FA & CAO, Kolkata	For information please.
4.	Executive Director, Coonoor & Guwahati	
5.	All HoDs in HO, Kolkata (excepting Dy. Chairman)	
6.	I.T. Cell	With the request to upload in the Board's website.
7.	Secretary to Dy. Chairman/Secretary	
8.	Secretariat Branch	
9.	TBEA/TBWA/TBOA	
10.	Estt. Branch	With spare copies.

Ref. File No. 23(7)/Estt/90/Part