



Tea Board
14, B.T.M. Sarani
Kolkata – 700 001

Dated: 6th July, 2016

Office Memorandum NO. 86/2016.

It has been decided by the Competent Authority that the Board's Head Office in Kolkata will be closed early on the following occasion:

Sl.No.	Name of the festival	Date	Day	Time of Closure
1.	RathaYatra	06.07.2016	Wednesday	2.00 PM. (Without recess)

This is for information of all concerned.

Assistant Secretary (I/c)

Distribution:

- 1) All Officers of the Board(Except Chairman/Dy. Chairman/Secretary).
- 2) Secretary to Chairman/Executive Assistant to Dy.Chairman/Secretary.
- 3) All Branches in H.O., Kolkata.
- 4) T.B.O.A ./T.B.E.A./T.B.W.A./T.B.E.C.S.
- 5) Estate Officer.....for display in Notice Board.
- 6) System Analyst....for uploading in the Board's Website.
- 7) Secretariat Branch.
- 8) Establishment Branch (With spare copies)

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