



**TEA BOARD**  
**14, Biplabi Trailokya Maharaj Sarani**  
**Kolkata - 700001**

Dated : **25.04.2013**

**OFFICE MEMORANDUM NO: 86/2013**

Subject to the approval of the Executive Committee/Board, the undersigned is directed to state that the competent authority has been pleased to extend the following additional facilities, as a one time measure, to the concerned officials of the Tea Board who gets shifted from Kottayam to Kumily due to merging of these two Board's offices :-

1.	To pay a Composite Shifting Grant equal to two months' pay instead of one month's pay as per rule ;
2.	Special Road Mileage @ 1.5 times of the usual rate for transportation of personal effects and conveyance for this shifting ;
3.	Provide rent free residential accommodation to the shifted officials for a period of two months in addition to the payment of usual House Rent Allowance ;
4.	Special transport facility, once in a year for two years, for visiting their previous place of posting and the said facility is in addition to the existing LTC/Home Town LTC facilities applicable for Central Govt. employees.

Sd/-  
(B.K. Biswas)  
Assistant Secretary

Distribution :-

1	Executive Director, Coonoor
2	Executive Director North-East
3	F.A & C.A.O.
4	Shri G. Boriah, Advisor, Tea Board.
5	ADTD, Kottayam.
6	Tea Board, Kumily
7	Dy. Director (Hindi)
8	Accounts Officer (Pay & TAC)
9	System Analyst   With the request to upload in the Board's website.
10.	In-charges of Pay and TAC Section.
11.	P. As to Chairman/Dy. Chairman/Secretary.
12.	Secretariat Branch.
13.	T.B.O.A./T.B.E.A/T.B.W.A.
14	Estt. Branch ---- with spare copies.

**Ref. File No. 28(7)/Estt/80/Part-I**  
**(Hindi version follows)**

r.n.b.