



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated : 14.08.2019

OFFICE MEMORANDUM NO. 85/2019

The undersigned is directed to state that in exigencies of the Board's work and on administrative requirement, Shri A. Rajan, Statistician, attached to the Board's Head Office, Kolkata will look after the duties and responsibilities of Directorate of Tea Promotion as an In-charge with immediate effect until further orders in this regard without any additional financial benefit.

(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution :-

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| 1. | Shri A. Rajan, Statistician, Tea Board, Kolkata. | With the request to please hand over the charge of Statistician to Shri A.J. Rao, ASO and take over the charge of DTP Brnch as early as possible. |
| 2. | DDTP (ND) | For compliance please. |
| 3. | FA & CAO, Kolkata | For information please. |
| 4. | Executive Director, Coonoor & Guwahati | |
| 5. | All HoDs in HO, Kolkata (excepting Dy. Chairman) | |
| 6. | I.T. Cell | With the request to upload in the Board's website. |
| 7. | Secretary to Dy. Chairman/Secretary | |
| 8. | Secretariat Branch | |
| 9. | TBEA/TBWA/TBOA | |
| 10. | Estt. Branch | With spare copies. |

Ref. File No. 23(7)/Estt/90/Part