




Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated : 09.08.2019

OFFICE MEMORANDUM NO. 71/2019

The undersigned is directed to state that in exigencies of the Board's work and on administrative requirement, Shri Ajai Govil, Assistant Accounts Officer, attached to the Board's Regional Office, New Delhi is hereby transferred in his existing capacity and basic pay to the Board's Head Office, Kolkata with posting in Finance Branch with immediate effect.

He will be eligible for admissible Transfer Grant, TA, Joining Time etc. as per extant norms for his joining the Board's Head Office, Kolkata.


(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution :-

1.	Shri Ajai Govil, AACO, Tea Board, New Delhi.	With the request to join the Board's Head Office, Kolkata on transfer as early as possible.
2.	The S. O (NWI), Tea Board, New Delhi.	With the request to please release Shri Ajai Govil, AACO from Board's Regional Office, New Delhi under intimation to the Estt. Branch of Board's Head Office, Kolkata as early as possible.
3.	FA & CAO, Kolkata	With the request to please intimate the date of joining of Shri Ajai Govil, AACO to the Estt. Branch of Board's Head Office, Kolkata as early as possible.
4.	Accounts Officer (Pay)	
5.	I.T. Cell	With the request to upload in the Board's website.
6.	Secretary to Dy. Chairman/Secretary	
7.	Secretariat Branch	
8.	TBEA/TBWA	
9.	Estt. Branch	With spare copies.

Ref. File No. 2(1)/Estt/2015/Part