



## TEA BOARD

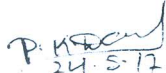
14, Biplabi Trailokya Maharaj Sarani  
Kolkata – 700001

Dated: 24/05/2017

### OFFICE MEMORANDUM NO: 66/2017

In supersession of the Office Memorandum No.43/2017 dt.30/03/2017, the undersigned is directed to say that Shri S. Soundararajan, Director of Tea Development will look after the duties and responsibilities to the post of Secretary, Tea Board with immediate effect in addition to his own duties purely on ad-hoc basis till such time the post of Secretary, Tea Board is filled up on regular basis or until further orders.

Separate order on delegation of administrative & financial powers to Shri Soundararajan in discharging his duties as Secretary, Tea Board will be issued in due course.

  
24.5.17  
( P. K. Dash )  
Assistant Secretary

1.	Shri S. Soundararajan, Director of Tea Development, Tea Board, Kolkata.
2.	The Director, Ministry of Commerce & Industry, Department of Commerce, Govt. of India
3.	E-I/E-IV Section, Govt. of India, Department of Commerce, New Delhi
4.	Finance Division, Govt. of India, Department of Commerce, New Delhi
5.	Vigilance Division, Govt. of India, Department of Commerce, New Delhi.
6.	All officers of the Tea Board in Head Office, Kolkata (excepting Secretary and Dy. Chairman)
7.	Financial Advisor & Chief Accounts Officer
8.	Executive Directors (Coonoor & Guwahati)
9.	All Regional & Sub-Regional Offices of the Board
10.	All Directors of Tea Promotion attached to Board's offices abroad
11.	System Analyst, Tea Board ---- with the request to upload in the Board's Website.
12.	PS to Dy. Chairman
13.	Secretary's Personal Section.
14.	T.B.O.A./T.B.E.A./T.B.W.A.
15.	Secretariat Branch
16.	Establishment Branch (with spare copies)