

Tea Board
14 B T M Sarani
Kolkata – 700001

Dated : 12th April, 2016

OFFICE MEMORANDUM NO. 63 /2016

The undersigned is directed to say that in terms of Order F. NoT-.49015/4/2012-Plant(A)/(Vol.II) dated 23rd March, 2016 issued by the Ministry of Commerce & Industry, Department of Commerce, Government of India, Ms. Priyanka Basu Ingty, IAS(HP:2004) has taken over the charge of the post of Secretary, Tea Board with effect from the forenoon of 4th April, 2016.


(S. Banerjee)
Asstt. Secretary In-Charge

Distribution :

1.	Ms. Priyanka Basu Ingty IAS(HP:2004) Secretary Tea Board, Kolkata.	
2.	All Officers of the Board in India and abroad.	
3.	Ms. Anita Karn Director (Plantations) Ministry of Commerce, Deptt. of Commerce Udyog Bhavan, New Delhi.	- This has reference to Order as mentioned above. Also requested to send the terms and conditions of appointment of Ms. Priyanka Basu Ingty at the earliest.
4.	The Chief Secretary Government of Himachal Pradesh Shimla.	- with the request to send the Last Pay Certificate in respect of Ms. Basu Ingty at the earliest.
5.	The Private Secretary to the Accountant General Indian Audit and Accounts Department Office of the Principal Accountant General (Audit) Himachal Pradesh.	
6.	Shri Chhatra Mani, Under Secretary to the Government of India Department of Personnel & Training Office of the Establishment Officer North Block, New Delhi.	
7.	Research Officer (Career Management) DoPT, Room No.215 North Block, New Delhi.	
8.	Plant A Section/Vigilance Section Department of Commerce	
9.	Secretariat Branch	
10.	Financial Advisor & Chief Accounts Officer	
11.	Sr. Accounts Officer – 3 copies.	
12.	In-Charge, Pay Section.	
13.	TBOA/TBEA/TBWA	
14.	Establishment Branch – with spare copies.	
15.	Ref. File No.Estt/PR/P-165	
16.	Guard File.	

ukil/estt.