

TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata - 700001

Dated: 29.02.2012

OFFICE MEMORANDUM NO : 52/2012

The undersigned is directed to say that in the exigencies of the Board's work and on administrative ground, Smt. Sumita Lahiri (L-44), Stenographer Grade-I, attached to the Directorate of Tea Development of the Board's Head Office, Kolkata is hereby transferred to the Chairman's Personal Section of the Board's Head Office, Kolkata in her existing capacity, pay and Grade Pay with immediate effect.

(B.K. Biswas)
Assistant Secretary

Distribution:

1.	Smt. Sumita Lahiri (L-44), Stenographer Grade-I, D.T.D. Branch, Tea Board, Kolkata.	
2.	Executive Director, Coonoor/Guwahati	
3.	Director of Tea Development	
4.	Secretary	
5.	F.A.& C.A.O	
6.	All Heads of Department in Board's Head Office, Kolkata (excepting Chairman/Dy. Chairman/Secretary)	
7.	Dy. Director (Hindi)	
8.	P.As to Chairman/Dy.Chairman/Secretary	
9.	Research Officer (Stats.)	With the request to upload in the Board's website.
10.	Secretariat Branch	
11.	T.B.O.A/T.B.E.A./T.B.W.A	
12.	Establishment Branch (with spare copies)	

Ref. File No. 2(1)/Estt/98/Part-III
(Hindi version follows)

r.n.b.