



TEA BOARD INDIA

(Under Ministry of Commerce & Industry, Deptt. of Commerce, Govt. of India)

14, B.T.M Sarani (Brabourne Road), Kolkata- 700 001

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Dated : 06th April 2017.

Office Memorandum No.46/2017.

The undersigned is directed to say that Shri P.K. Dash, Law Officer, attached to Board's Head Office in Kolkata will henceforth look after the duties and responsibilities to the post of Assistant Secretary, Tea Board in addition to his own duties, without any additional pay benefits, with immediate effect purely on ad-hoc basis till such time the post of Assistant Secretary is filled up on regular basis or until further orders, whichever is earlier.

Separate order on administrative/financial powers to be delegated to Shri Dash in discharging his duties as Assistant Secretary, Tea Board, will be issued in due course.


(A.K. Das)

FA & CAO/Secretary

Distribution:

1.	Shri P.K. Dash, Law Officer, Head Office, Kolkata.	With the advice to take charge from Shri Subrata Banerjee immediately.
2.	Shri Subrata Banerjee, System Analyst/ Asstt. Secretary	With the advice to hand over charges to Shri P.K. Dash immediately.
3.	All Officers of the Board in Head Office (excepting Chairman & DC)	
4.	All Regional Offices of the Board	
5.	Secretary to Chairman	
6.	Executive Asstt. to FA&CAO/Secretary	
7.	Estate Officer	For display on the Notice Board.
8.	Dy. Director (Hindi)	For Hindi version please.
9.	System Analyst	With the advice to upload in Tea Board's website.
10.	Secretariat Branch	
11.	T.B.O.A/T.B.E.A./T.B.W.A.	
12.	Establishment Branch – with space copies.	

Ref.File No.11(26)/Estt./81
(Hindi version follows)