



TEA BOARD

14, Biplabi Trailokya Maharaj Sarani
Kolkata-700001

Dated: 04.05.2018

OFFICE MEMORANDUM NO. 41/2018

The undersigned is directed to state that the Research Directorate of Tea Board, Kolkata has, since, been merged with the Board's DTR & DC, Kurseong and the Quality Control Laboratory (QCL), Siliguri. Accordingly, in exigencies of the Board's work and on administrative ground, the following officers and staff members presently posted in the Research Directorate of Board's H.O., Kolkata, are hereby transferred in their existing capacity and pay to the Board's Quality Control Laboratory (QCL) in Siliguri with immediate effect :-

Sl. No.	Name, Account No. and Designation
1.	Dr. Biswajit Bera (B-284), Director (Research) ;
2.	Shri J.S. Bisen (B-260), Jr. Scientific Officer ;
3.	Shri Shantanu Mukherjee (M-265), Jr. Secretarial Assistant ;
4.	Shri Sanjoy Banerjee, Assistant (B-259)

All officials as listed above will be eligible for admissible Transfer Allowance and joining time, as per rule, for their joining on transfer to the Board's Quality Control Laboratory (QCL), Siliguri.

Separate order delegating necessary financial and administrative power in favour of Dr. Biswajit Bera, Director (Research) will be issued shortly.

P. K. Dash
4.5.18
(P.K. Dash)

Assistant Secretary (I/C)

Distribution:

1.	All Officers/Staff members as listed above	With the request to join the Board's Quality Control Laboratory (QCL), Siliguri on transfer as early as possible.
2.	DDTD, Siliguri	With the request to pay salaries including other admissible allowances in favour of the aforesaid officers and staff members w.e.f the date(s) of their joining in Board's QCL, Siliguri from the Board's Office, Siliguri starting from the month of May, 2018.
3.	In-charge, DTR & DC, Kurseong	For information and necessary action please.
4.	DDTD, Jalpaiguri	
5.	FA & CAO	
6.	Sr. Accounts Officer	For necessary action please.
7.	System Analyst	With request to upload in the Board's website.
8.	Secretary to the Dy. Chairman and PA to the Secretary	
9.	Secretariat Branch	
10.	T.B.E.A./T.B.W.A./T.B.O.A.	
11.	Establishment Branch ...With spare copies	