



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated: 31.05.2019

OFFICE MEMORANDUM NO. 39/2019

The undersigned is directed to state that in exigencies of the Board's work and on administrative requirement, Shri Joydip Biswas, Dy. Director of Tea Promotion, attached to the Board's Head Office, Kolkata is hereby posted in the Board's North-East Zonal Office, Guwahati under the administrative control of Executive Director, Guwahati on deputation basis for setting up the base of tea promotional activities in Guwahati as well as making arrangement of the presentation of 1st Award Ceremony, in his existing capacity and pay until further orders in this regard.

However, his pay and other allowances will be governed as per his place of posting of Kolkata and he will be eligible for only the actual transit time for joining the Board's Office, Guwahati including TA.

Dr. Rishikesh Rai

(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution :-

1.	Shri Joydip Biswas, DDTP, <u>Tea Board, Kolkata.</u>	He is hereby advised to report for joining the Board's Office, Guwahati as early as possible.
2.	Executive Director, Guwahati	With the request to please intimate the date of joining of Shri Joydip Biswas, DDTP in Board's Office, Guwahati to the Estt. Branch of Board's Head Office, Kolkata as early as possible.
3.	FA & CAO	
4.	DDTP (ND)	
5.	Accounts Officer (Pay)	
6.	Secretary to Dy. Chairman & Secretary	
7.	Secretariat Branch	
8.	TBEA/TBWA/TBOA	
9.	I.T. Cell	With the request to upload in the Board's website.
10.	Establishment Branch	with spare copies

Ref. File No. 2(1)/Estt/2015/Part-II